



VINOD KUMAR

PROFESSIONAL SUMMARY

To seek and maintain full-time position that offers professional challenges utilizing interpersonal skills, excellent time management and problem-solving skills.

WORK HISTORY

Billing and sales 03/2016 - 07/2018

Lulu wedding centre - Perambra , Indian

- Developed strong organizational and communication skills through coursework and volunteer activities.
- Skilled at working independently and collaboratively in a team environment.
- Assisted with day-to-day operations, working efficiently and productively with all team members.
- Worked effectively in fast-paced environments.

Billing and service 12/2020 - 11/2022

Sagar hotel - Kozhikode , India

- Developed strong communication and organizational skills through working on group projects.
- Participated in team projects, demonstrating an ability to work collaboratively and effectively.
- Demonstrated strong organizational and time management skills while managing multiple projects.
- Adaptable and proficient in learning new concepts quickly and efficiently.
- Demonstrated respect, friendliness and willingness to help wherever needed.
- Gained strong leadership skills by managing projects from start to finish.
- Worked effectively in fast-paced environments.
- Worked well in a team setting, providing support and guidance.

EDUCATION

High School And Higher Secondary

Gvhss Meppayur - Meppayur

BA: History , 2019

Ckgm govt college - Perambra

Hospital Administration : Hospital Management, 05/2022

ISSD - Kochi

CONTACT

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SKILLS

- Customer service and engagement
- Time management
- Team coordination
- Hard-working mindset

LANGUAGES

Malayalam:

Native Language

Mother tongue

English:

Advanced (C1)

Hindi:

Upper intermediate (B2)

Tamil:

Intermediate (B1)

Can speak