



# Sudish Pillai

## Medical Transcriptionist

sudishp79@gmail.com

+91 9567795562

Aagraham, Mythri Lane, Chilavanoor Road,  
Kadavanthara, Cochin - 682020, Cochin,  
India

28 February, 1979

Science graduate with strong experience in medical transcription, medical terminology and records maintenance for medical offices having ability to interpret and meticulously transcribe audio dictations by physicians and other healthcare professionals, such as radiology, operative, H&P, consults and discharge summaries, etc.

## WORK EXPERIENCE

### Pharmacy Manager

Medlife Pharmacy

06/2020 - Present

Cochin, India

#### Achievements/Tasks

- Medicine sales and purchase
- Billing and stock management

### Medical Language Specialist

British Orient Infotel Pvt Ltd

11/2017 - 12/2019

Banglore, India

### Medical Transcriptionist

Wave Online Infoway Pvt Ltd

07/2013 - 09/2017

Cochin, India

### Senior Quality Analyst

Accentia Technologies Pvt Ltd

01/2009 - 06/2013

Cochin, India

### Senior Quality Analyst

Samtech Datasys Pvt Ltd

02/2005 - 12/2008

Noida, Uttar Pradesh - India

### Senior Medical Transcriptionist

CORBUS (IND) Pvt Ltd

12/2003 - 01/2005

Noida, Uttar Pardesh - India

### Medical Transcriptionist

Truworth Infotech Pvt Ltd

01/2003 - 11/2003

Jaipur, Rajasthan - India

## EDUCATION

### Bachelor of Science (Biology)

Maharshi Dayanand Saraswati University,  
Kota, Rajasthan - India

### Senior Secondary

Emmanuel Mission School, Kota, Rajasthan -  
India

Kota, Rajasthan - India

### Secondary

Emmanuel Mission School, Kota, Rajasthan -  
India

Kota, Rajasthan - India

## SKILLS

Detail-oriented

Extremely organised

Strong oral and writing skills

Management skills

Self motivated

Interpersonal skills

Computer proficiency

Excellent typing speed

Active listening skills

## CERTIFICATES

Honours Diploma in Network-Centered Computing

NIIT, New Delhi - India

Tally Accounting

Softcom Computer Institute, Kota, Rajasthan - India

Certificate of Medical Transcription

Truworth Infotech Pvt Ltd, Jaipur, Rajasthan - India

## AWARDS

Certificate of Recognition

Accentia Technologies Pvt Ltd

- October 2009

Best Employee of the Month

CORBUS (IND) Pvt Ltd

- October 2004

## LANGUAGES

English

Full Professional Proficiency

Hindi

Full Professional Proficiency

Malayalam

Elementary Proficiency

## INTERESTS

Sports

Reading

Music