

RIVIN DINESH K.

Email: rivindinesh7012@gmail.com

Mob: +917012122932

PROFILE

I am a sincere, loyal and dedicated individual who has a great deal of ambition. I love to learn, and I am always up to challenges. I get along well with others, while also working efficiently on my own. I am seeking a position where I can get the opportunities to prove my abilities by accepting challenges, fulfilling the organisational goals and climb the career ladder through continuous learning commitment.

EDUCATIONAL QUALIFICATION

Name of examination	Year	Percentage	Board of Examination
B.com	2016	58	Calicut University
Plus Two	2016	73	State
SSLC	2012	86	State

COMPUTER SKILLS

- ❖ Computerized Accounting with tally
- ❖ Proficiency in MS Office
- ❖ Winman

WORK EXPERIENCE

- **Name of Audit firm: Mohandas Associates**
- **Duration: 01/02/2022 – till date**
 - Develop audit objectives, plan, and scope by reviewing available information and conducting research.
 - Help design, implement and maintain internal audit procedures and risk assessment processes.
 - Prepare audit findings, write audit reports, and develop recommendations.
 - Ensure compliance with all applicable plans, policies, and standards.
 - Stay current on industry trends, and best accounting and audit practices.
 - Ensure accuracy of financial information.
 - Follow up on audit recommendations.
- **Name of Company: Maben Nidhi Limited**
- **Duration: 10/08/2020 – 04/05/2021**
 - As junior assistant, I have gained experience in gold appraisal.
 - Managing pawn broking.
 - Maintaining accounts, day book, ledgers and profit and loss accounts manually.
 - Knowledge in re-pledging jewels.
 - Involved in auction sale of non-remitted jewels with government recognized gold appraiser.

PERSONAL SKILLS

- Willingness to learn
- Excellent problem solving skill and self-starter
- Good communication and interaction skills
- Positive thinking
- Hard working

PERSONAL PROFILE

Name : Rivin Dinesh K
Father's Name : Dinesan K. C
Sex : Male
Marital Status : Single
Nationality : Indian
Hobbies : Sports, music
Present Address : Kammara House
PO Valapad Beach
Pin – 680567
Phone number : +917012122932, +919846826874
Date of birth : 29/04/1999
E-mail : rivindinesh7012@gmail.com
Languages known : English, Malayalam, Tamil

Declaration:

I hereby declare that the above-mentioned information is true to my knowledge and I bear the responsibility for the correctness of the above particulars.

Place: Valapad

Date:

(RIVIN DINESH K.)