

SUNITHA SAM

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Block panchayat road,
Mulanthuruthy, Ernakulam, Kerala-682314

DOB - 09 March 1991

OBJECTIVE

To join an organization that will provide me challenging accounting goals and tremendous career growth opportunities in financial field.

PROFESSIONAL EXPERIENCE

ARTICLESHIP WITH AUDIT FIRM - M/s. S B B Prabhu & Associates, Ernakulam

March 2012 – May 2015

- Performed statutory audits of Nationalised Banks, Companies, NGOs
- Responsible for managing teams of juniors on both audit and accounts preparation
- Handled service tax matters of partnership firms, companies, proprietary concerns
- Internal audit of Government Companies
- ROC filing for Companies
- Handled stock audits in various sectors
- Preparation of projected and provincial financial statements
- Finalization of Financial Statements
- Consolidation of accounts
- Preparation, filing and uploading of various Income tax returns
- Conducted credit audits of different banks

EDUCATION

MONTH & YEAR	EXAMINATION	INSTITUTION	MARKS OBTAINED
May, 2014	CA INTER 2 ND GROUP	ICAI	50%
Nov, 2013	CA INTER 1 ST GROUP	St. Ann's College, Angamaly	50%
Mar, 2012	BCOM - TAXATION	M G University	67%
Dec, 2011	CPT	St. Ann's College, Angamaly	50%
May, 2009	HSC	Eminence Pub School, Pandalam	76%
May, 2007	SSC	Rose Dale Residential School, Pathanamthitta	75%

COMPUTER SKILLS

- Successfully completed The Institute of Chartered Accountants of India's 'Information Technology Training Course'
- Proficiency in MS Office tools, Tally software

LANGUAGES KNOWN

- English and Malayalam

ACHIEVEMENTS

- Organised training session for assistants of Comptroller and Auditor General Office
- Organised two day seminar for officers at Income Tax Office
- Sports Champion at School level

Declaration

I hereby declare that the above information is true to my knowledge.

Place: Mulanthuruthy

Date: 24/04/2023

Signature