
LIBIN ABRAHAM
Mobile 8078059095 – libin563@gmail.com

CAREER GOAL

To be a part of an organization that enables me to utilize my skills in a resourceful manner with due respect to professional enhancement and personal status by serving the organization with dedication and sincerity.

WORK EXPERIENCE

❖ **Public Relations Officer at Little Lourdes Mission Hospital, Kidangoor
(12/02/2019 – 31/12/2022)**

❖ **Promoted As Operation Manager From Jan 2023.**

A 300 bedded ISO certified & NABH Pre accredited Hospital .

Duties

- **Managing the whole functioning of the hospital.**
- **Supervising and coordinating with all departments in the hospital.**
- **Dealing with all kind of marketing activities.**
- **Dealing with MLC & Emergency department.**
- **Acted as a link between management & staff.**
- **To communicate with the patients and bystanders and ensure to sort out issues if any through proper communication and reporting.**
- **To take physical rounds all over the hospital to ensure the proper functioning of the hospital.**

❖ **Executive Manager at Crystal Hues Ltd. Company, Noida Uttar Pradesh.**

Crystal Hues is a Localization services company that is adept at breaching communication barriers for businesses to succeed across geographical boundaries. It is an ISO-certified agency (ISO 9001:2015, ISO 17100:2015 & ISO/IEC 27001:2013) that is proficient in providing one-stop integrated translation, transcription, interpretation, subtitling, and voice-over/dubbing solutions.

Duties

- Ø **To Deal with International Clients.**
- Ø **To establish and maintain Clients accepting our Services for their best use.**
- Ø **To arrange and conduct clients meeting directly to Director board.**
- Ø **To recommend timely actions effectively, solve any problem arising out of issues relating to the company.**
- Ø **To develop and maintain good healthy relations with client.**

❖ Sales Manager at Ceasefire Industries Pvt Ltd. Company, Chennai Mylapore

A Global Fire safety brand that is headquartered in India, Operates from more than 100 branch offices, Add 3000 new costumers each year.

Duties

- Worked as Sales Manger in AMC Department
- Responsible for Direct Dealing with Clients for refilling Fire Extinguishers.
- Responsible for doing training and fire demos in duties.
- Direct C2C dealings.

PROFESSIONAL EXPERIENCE

- **PGDM, 2015 - 2017**
CHRIST INSTITUTE OF MANAGEMENT, DELHI (NCR) (DEEMED TO BE UNIVERSITY)
- **GRADUATION IN Marketing BBA, 2011 -2014**
INSITUTE OF PROFFESIONALS EXCELLENCE AND MANAGEMENT (CCSU)
- **12th , 2011**
CENTRAL BOARD OF EDUCATION AJEMER,DELHI
- **10th, 2009**
NIRMALA CONVENT SCHOOL, BULANDSHAHR,(CBSE)

ADDITIONAL QUALIFICATION

- Specialization in Marketing
- IT skills in MS Office.

PROFESSIONAL SKILLS

- Timely Decision Making
- Good verbal and written communication skills
- Responsible & Confident
- Team player & Hard worker
- Ability to work under stressed and challenging condition

PROJECT PROFILE

Project Work on 'Market Analysis Of LG Consumers Preference' at LG Electronics India Pvt. Ltd.

Area : Greater Noida, Uttar Pradesh
Objective: To study the perception of costumers on LG products.
Duration : 2 month

Field Work

- Got a better understanding of the work culture in the organization.
- Understood the market knowledge.
- Gained and understand the consumer behavior and preferences.

REFERENCE

- Siju Stephen (Medical College Kottayam, PRO) Contact No.-9947406801

PERSONAL DETAILS

DOB : 02/01/1992
Sex : Male
Nationality : Indian
Marital Status : Married
Contact Number : 8078059095
E-mail ID : libin563@gmail.com
Languages Known : English, Malayalam, Hindi and Punjabi

I hereby declare that the information provided above is true to the best of my knowledge and belief.

PLACE: OLESSA

Libin Abraham