AMMU BINOY



 ■ ammubinoy51@gmail.com

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KATTIPLACKAL (H) ANAVIRATTY P. O KAMBILINE IDUKKI KERALA 6865 51

SKILLS

Good communication skill Positive attitude Time management Negotiative Leadership quality Decision making Hard working Support and communication for colleagues

PERSONAL DETAILS

Date of Birth : 12/09/2000

Marital Status: SINGLE

Nationality : INDIAN

ACTIVITIES

Reading books Watching movies
Hearing Music Cooking Travelling
Playing with siblings

M LANGUAGES

Malayalam English

OBJECTIVE

Medical billing assistant with a solid background in inpatient and out patient billing. Detail- oriented medical billing assistant with 1 yewr and 7 month of experience in billing. To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

EXPERIENCE

Front office 10.12.2018 - 29.01.2019

AEIT Aviation Institution

3 month experience in front office.

Tele calling 01.03.2019 - 29.03.2020

Tele one

1 year experience in tele calling.

Franchise exicutive and assistant team leader

TRAVANCORE URBAN FOUNDATION 15.03.2021 - 08.09.2021 6 month experience in the team leader field.

Billing Executive

10/01/2021 - 0

Sunrise Hospital

1 year and 7 month experience in billing exicutive at hospital field. And Currently working in sunrise hospital.

EDUCATION

Diploma in hospital administration 2018

International School of Skill Development

62

Plus two 2018

SNDP VHSS ADIMALY

70

SSLC 2016

GOVERNMENT HIGH SCHOOL ADIMALY

80

DECLARATION

DECLARATION

I hereby declare that all information furnished above is true to the best of my knowledge and belief.

Place: Idukki

Date :. AMMU BINOY