

CURRICULUM VITAE



NEKHA SAJU

Contact No: 7902366339

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Personal Details

Name : Nekha Saju
Father's Name : P.P. Saju
Nationality : Indian
Date of Birth : 16.02.1999
Gender : Female
Marital Status : Single
Language Known : English, Hindi, Malayalam
Address : Pambottil (H), Kuzhiyara P.O
Ernakulam Dist-682312
Contact No. : Mob: 7902366339

Work Experience

Admission officer at Santamonica Study Abroad Pvt Ltd (one year)

Educational Qualification

Post Graduation

Course : M.Com Finance
Institution : St.Thomas Arts & Science collage, puthencruz
University : Mahatma Gandhi University, Kottayam
Year : 2019-2021

Graduation

Course : B.com with Computer Application
Institution : C.E.T Collage of, Management Science & Technology, Airapuram
University : Mahatma Gandhi University, Kottayam
Year : 2016_-2019

+ 2 GRADE

Course : H.S.E
Instiution : MCMHS School, Pattimatom
Board of Exam : State Board
Year : 2014-2016

MARTICULATION

Institution : St.Johns.J.S.H.S Kanniattunirappu
Board of Exam. : State Board
Year : 2014

SKILLS

- Cooperative
- Dedicated
- Team Player
- Willingness to learn
- Ability to handle **Microsoft word, power point, Excel**
- **Administration**
- **Good communication skill**

DECLARATION:

I hereby declare that the above mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above particulars.

NEKHA SAJU