

SANDRA TB

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Permanent Address:

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Languages Known

- English
- Malayalam

CAREER OBJECTIVE

I am seeking opportunities to join a company that can help me in enhancing my skills, strengthening my knowledge and realizing my potential along with contributing to the growth of the organization. I am willing to explore a wide variety of opportunities that can help me gain perspective.

EDUCATION AND TRAINING

1. MEDICAL SCRIBING

Branch : Transorze solutions, Pulleppady

2. H.S.E

Branch : Science
Name of Board : Higher Secondary Board Kerala.
Year of Passing 2021

3. S.S.L.C

Branch : General
Name of Board :Kerala Public Board of Exam
Year of Passing 2019

COMPUTER SKILL

- ❖ MS Word
- ❖ MS Excel
- ❖ Good typing skill
- ❖ Basic Knowledge in Computer

Personal Details:

Father's Name : Biju TJ

Mother's Name : Rekha AR

Sex : Female

Marital Status : Single

Nationality : Indian

Date of Birth : 21-06-2003

Religion : Christian

PERSONAL STRENGTH

- ❖ Positive attitude
- ❖ Good team work
- ❖ Good listener
- ❖ Flexibility
- ❖ Problem solver
- ❖ Quick learner
- ❖ Punctuality

INTERESTS

- ❖ Cooking
- ❖ Traveling
- ❖ Gardening

DECLARATION

I, **SANDRA TB** hereby declare that the above particulars are true and correct to the best of my knowledge and belief.

SANDRA TB

Place: Kochi
Date: 03-04-2023