

CURRICULUM VITAE

GLORIA NEENU

KURISHUPARAMBIL (H)
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CAREER OBJECTIVE

I am currently looking for a full time position in an environment that offers a greater challenge, increase benefits for my family, and the opportunity to help the company advance efficiently and productively.

ACADEMIC DETAILS

| COURSE | NAME OF BOARD/ UNIVERSITY | INSTITUTION | YEAR OF PASSING |
|---------------|---|-----------------------|----------------------------|
| M.COM | M G University | Cochin college | 2013 |
| B.COM | M G University | N.S.S Thripunithura | 2011 |
| Plus Two | Kerala State Board of Higher Secondary Examinations | Govt. G.H.S Ernakulam | 2008 |
| S.S.L.C. | Kerala State Board of Public Examination | St. Thomas Perumanoor | 2006 |

LINGUISTIC SKILLS

- ❖ English (Read, Speak& Write)
- ❖ Malayalam (Read, Speak& Write)
- ❖ Hindi (Read & Write)

INTERPERSONAL SKILLS

- ❖ Great Demonstration and leadership skills
- ❖ Very careful and responsible person
- ❖ Energetic with positive attitude and profound communication skills both verbally and written.
- ❖ Team building skills.

PERSONAL DETAILS

| | | |
|------------------|---|------------------|
| Husband's Name | : | Manuel Sherbin |
| Date of Birth | : | 30-10-1990 |
| Sex | : | Female |
| Marital Status | : | Married |
| Caste & Religion | : | Christian, Latin |
| Nationality | : | Indian |

WORK EXPERIENCE

- **Treesa Stores** 20-08-2020 to 28-02-2023
Accounts
- **Industrial Course and Marine equipment's** 02-03-2020 to 17-08-2022
Accountant
Sale, purchase, stock, Bank reconciliation, Eway Bill Transaction slip, Online site works
- **Synchronize Devices Pvt Ltd.** 01-04-2015 to 31-01-2019
Accountant
Accounts, sale, purchase, receipt, payment, insurance claim etc.
- **Goodhope Enterprises** 01-05-2011 to 31-03-2014
Accounts, reception, office staff
Emigration, Attestation, Ticketing, Passport Service.

DECLARATION

The details furnished above are true and correct to the best of my knowledge. I assure you that if I posted I will be full dedicated to the duties and responsibilities.

Place: Cochin

Date:

GLORIA NEENU

