

RESUME

ANJANA SANTHOSH
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CAREER OBJECTIVE

An extremely motivated person looking for proper job opportunities in the field of hospital where i can make best use of my knowledge

CREDENTIAL ACADEMIC

COURSE	BOARD/UNIVERSITY	YEAR
DIPLOMA IN HOSPITAL ADMINISTRATION	ADI INSTITUTE OF MANAGEMENT STUDIES KOCHI	2023
BA ECONOMICS	MG UNIVERSITY	2022
PLUS 2	STATE BOARD	2019
SSLC	STATE BOARD	2017

SKILLS

MANAGERIAL

COMMUNICATION
LEADERSHIP
DECISION-MAKING

TECHNICAL

EMERGENCY MANAGEMENT
MULTI-TASKING
TEAM MANAGEMENT

SOFTWARE

TALLY
SAP
MS OFFICE

LANGUAGES

- Malayalam Hindi and English

PERSONAL DETAILS

Name : ANJANA SANTHOSH
Gender : Female
Date of Birth : 15/10/2001
Nationality : Indian
Marital Status : single

DECLARATION

I here by declare that the above mentioned details are true to the best of my knowledge.

