



# SAJILA MOL JAYANTHAN

M E D I C A L R E C O R D  
P R O F E S S I O N A L

## CONTACT

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## SUMMARY

I consider myself as a responsible and orderly person. I would like to hold a position in health information department, Where I can utilise my knowledge, skills & expertise for the overall growth & progress of the hospital

## EDUCATION

### BSC ZOOLOGY

NSS Hindu College Changanacherry  
MGUniversity  
2017 - 2020

### MSC MEDICAL DOCUMENTATION

SME College, Gandhinagar  
Kottayam  
MG University  
2020 - 2022

## TRAINING EXPERIENCE

- 2 Month 10days experience in THQH Thiruvalla
- 1 Month experience in RCC Thiruvananthapuram
- 20 days experience in Meditrina hospital, Kollam

## SKILLS

- Medical records Management
- Communication skill
- Co-ordination skill
- Decision making
- Leadership
- Defficiency checking
- Problem-Solving