

AMITH MADHU

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👤 OBJECTIVE

Seeking an entry level position in hospital administration position, where i can apply my skills efficiently, which provides me ample opportunities to learn and utilize my skills and contribute towards the goals of the organization in a effective way.

📁 INTERNSHIPS

Worked as a Junior HR Executive

July,2020-October 2022

Indian Talent HR

- Assistant to the HR Executive
- Providing the necessary inputs during the Hiring process.
- Customer relations.
- Data collection and analysis.

STUDENT INTERN under QUALITY and PATIENT SAFETY (From August - December 2022)

AJ Hospital & Research Center

- Data Analysis
- Attended PS meeting
- Understood patient needs and initiated according to those.
- Worked forward to achieve 100 % of patient satisfaction

OPERATIONS INTERN in CCU,CATHLAB,DIALYSIS DEPARTMENTS (Feburary – July 2022)

AJ Hospital & Research Center

- Auditing
- Strategic management

EDUCATION

Masters in Hospital Administration (Rajiv Gandhi University),

AJ Institute of Hospital Management , Mangaluru

December 2020 — December 2022

Bachelor of Arts in English Language and

Literature Kerala University July 2017 — May 2020

Details

Anizham (Kottayadiyil) Vettuveni, Haripad Alappuzha, Kerala

Skills

- Communication skills
- Problem Solving
- Analytical Skills
- Time Management
- Team Work
- Multi-Tasking
- Critical and creative thinking
- Strategic planning
- Data Collection
- Data Analysis

Languages

- English
- Malayalam
- Hindi
- Tamil

★ PROJECTS AND AUDITS

Projects and Audits, AJ Hospital and Research
centre, Mangaluru Karnataka
2021— 2022

PROJECT

"A STUDY OF FACTORS AFFECTING THE DELAY OF CARE IN EMERGENCY DEPARTMENT AND ITS IMPACT ON TURN AROUND TIME"

AUDITS

1. The risk analysis of Patient fall using Bow tie model in wards in a tertiary care hospital.
2. Alarm management using FMEA Analysis.
3. Analysis of IN-Patients satisfaction in a tertiary care hospital using quality function deployment.
4. OT cancellation due to administration of Anticoagulants in patients.
5. The transfer of Critical patients from the Emergency Department to the Intensive Care Unit using the FMEA tool.
6. Factors that affect the delay or cancellations of cases in Cath lab in a tertiary care hospital.
7. Stock on Ambulance Pharmaceutical inventory

🌿 CONFERENCES ATTENDED

1. CAHO SAKCON 2022 on "Innovation and technology sustainability in healthcare.
2. National conference on 2022- Fortifying patient safety culture ".presented a paper on " Study on Alarm management using FMEA Analysis.
3. CAHO workshop on "Quality tools and techniques"

📖 REFERENCES

1. Ms. Ranjitha B

Quality Assurance and Patient Safety Officer
AJ HOSPITAL AND RESEARCH CENTRE
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2. Mrs. Vijaya P

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⚙️ DECLARATION

I hereby declare that the above statements are true and correct to the best of my knowledge.

Amith Madhu