



ALPHY. P.J

CAREER OBJECTIVE

- 1.To looking for an opportunity to kick-start my career in this field.To work reputed organization that can improve my skills, knowledge and career growth.
- 2.To make the best of my potential and contribute to the organization's growth.
- 3.To make sure that my knowledge and skills utilize for the organisational growth.

PROFILE

Okkal p.o East okkal, Antopuram
Ernakulam-683550

alphypj192@gmail.com
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TECHNICAL SKILLS

- 1.Msoffice.powerpoint,word.
- 2.Planning.analysis,decision-making,problem solving skills
- 3Enterpris-esystems.customer-relationship management,business community planning

SOFT SKILLS

- 1.Time management
- 2.Communication
- 3.Teamwork
- 4.Work ethics
- 5.Creativity
- 6.Problem-solving

EDUCATION

- 1.Diploma with Hospital Administration,ISSD Institute, South Kalamashery,Kochi. 2021-22
- 2.Bcom with Finance & Taxaction, Mahathma Gandhi univercity Kottayam 2017-20
- 3.Higher Secondary (commerce) Mahathma Gandhi University Kottayam 2015-17
- 4.S.S.L.C 2014-15

DECLARATION

- **I hereby declare that the above particulars of facts and information stated are correct to the best of my belief and knowledge.**

- **Date:29/1/22**
- **Place:Okkal,kalady**