# BIO DATA

# FULL NAME : MARIYA JOSEPH

**ADDRESS :** Vattakudiyil House, Mythri Nagar, Vaikkom Road, Tripunithura

**MOBILE NO : 8078436833**

**Email ID :** mariyajoseph738@gmail.com

**CAREER OBJECTIVE**

# To pursue a challenging career in hospital and accept every opportunity, which can give me a change to provide me good exposure to expand my knowledge.

# EDUCATION QUALIFICATION

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **COURSE** | **INSTITUTION** | **BOARD/UNIVERSITY** | **YEAR** | **%** |
| 10th | NSS HSS Tripunithura | CBSE | 2015 | 72% |
| Plus two | NSS HSS Tripunithura | CBSE | 2017 | 74% |
| Bachelor of business Administration | Bharata Mata College, Thrikkakara | MG University | 2017-2020 | 70% |
| Master’s in hospital Administration | LIMSAR college,Angamaly | KUHS | 2020 -2022 | Result Waiting |

# PERSONAL SKILLS

* Communication Skills
* Positive Attitude
* Hardworking with sincerity
* Self - discipline

# PROJECT

# Done 15 days project at LOURDES HOSPITAL, PACHALAM on the topic “A study on workload of dialysis staff and its impact on job satisfaction”

# Done 45 days project at ASTER MEDCITY, KOCHI on the topic “A study to assess the impact of work ability index on organizational commitment among employees”

# Coordinated staff recruitment and selection process

# Monitor and updated personal files

# Assisted in coordinating recreational activities

# Coordinated staff training sessions

# CONFERENCE / WORKSHOPS ATTENDED

# Exhibition on World Patient Safety Day at KIMS ALSHIFA on 17th October 2022

# National Conference on Framework for Quality Assurance And Continuous Quality Improvement in Healthcare, STH Q-CONFAB 28 TO 30TH June 2022

# National Conference on Medication Safety at ADLUX Convention Centre, Kochi MEDSAFECON’22 21ST May 2022

# Webinar Series on Current Trends in Hospital Administration 01st August 2021

# PERSONAL INFORMATION

Father’s Name : JOSEPH MATHEW

Nationality : Indian

Age : 24

Date of Birth : 01-11-1998

Sex : Female

Religion : Christian

Caste : RC

Marital Status : Single

Language Known : Malayalam, English, Tamil, Hindi

# DECLARATION

# I hereby declare that the above details are true and genuine.