ELIZABETH BENNY

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# CAREER OBJECTIVE

Looking forward to working with a leading healthcare organization and achieve a challenging and rewarding career wherein my skills, abilities and knowledge would be of a great value and offer professional growth.

# ACADEMIC PROFILE

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| --- | --- | --- | --- | --- |
| **COURSE** | **NAME OF**  **INSTITUTION** | **BOARD/**  **UNIVERSITY** | **YEAR OF**  **PASS** | **% OF MARKS/**  **CGPA** |
| MHA | Little Flower Institute of Medical Sciences and Research  Angamaly | Kerala University of Health Science | 2020 | 70.2% |
| Bsc Zoology | Newman College  Thodupuzha | Mahatma Gandhi  University | 2018 | 85.6% |
| CLASS XII | Al –Azhar Public School  Thodupuzha | CBSE | 2015 | 74.4% |
| CLASS X | Al – Azhar Public  School Thodupuzha | CBSE | 2013 | 89.3% |

**CERTIFICATIONS**

* Online Certificate Program- ISO 15189:2012 Medical Laboratories- Requirements for Quality & Competence and Internal Auditor Course (August 14-17, 2021), organized by MYQUALITYTEAM.

# WORK EXPERIENCE

* Working as operations executive in General Administration Department at KMCT Medical College Hospital, Kozhikode (5th April 2021- Till date).
* Appeared as Quality Manager for 2 NABL inspections of Central Laboratory, KMCT Medical College Hospital, Kozhikode.
* Worked as a HR trainee at Holy Family Hospital, Muthalakodam (1st Dec 2020 - 28Feb 2021)

# AREA OF INTEREST

* Operations Management
* Human Resource Management
* Quality Management
* Public Relations

# IT SKILLS

**Operating systems** Windows XP, Windows 7, Windows 10

**Microsoft Office** tools like Word, Excel, Powerpoint

# PERSONAL DETAILS

Date of birth : 15/12/1996

Sex : Female

Marital Status : Unmarried

Permanent Address : Thayyil (H) Kalayanthani P.O, Alakode, Pin: 685588 Mother Tongue : Malayalam

# STRENGHTS

* Team Player
* Compliant and Adaptive
* Self Confident
* Patience

# EXTRA CIRRICULAR ACTIVITIES

* Active participation in National Service Scheme for 2 years.
* Participation in inter college fests (Quiz, Photography, Treasure Hunt).
* Represented school for Kalothsav (Mime).
* Participation in school and college Arts Fest (Dance).
* Participation in school Sports.

# ACHIEVEMENTS

* Successful NSS volunteer.
* Won prizes in school level arts and sports competitions.
* Participated in several seminars on environment and life science related topics.
* Participated in various national conferences:
  + HEAL 2018 at Baby Memorial Hospital Kozhikode.
  + HOSPITALS EN MASSE 2019 at Dr. John Mathai Centre, University of Calicut.
  + AHSCON 2020 at NIMHANS Bengaluru
  + HEAL 2022 at Baby Memorial Hospital Kozhikode

# PROJECTS DONE

* A study on attitude of nurses towards incident reporting and its barriers at Chazhikattu Hospital, Thodupuzha.
* A study on organizational commitment and organizational trust among employees in Holy Family Hospital, Muthalakodam

# DECLARATION

I hereby declare that all details given above are true to best of my knowledge and belief.

Place: Alakode Elizabeth Benny