

# Athira p kurup

• Kalaparambil (h), Kedamangalam, N.Paravur, 683513 Ernakulam, India

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in https://www.linkedin.com/public-profile/settings

# Profile

To Secure a responsible career opportunity to fully use my training and skills, while making a major contribution to the welfare of the company which would encourage me to succeed and grow professionally.

## Education

| 01/2021 – 12/2022 | <b>MBA,</b> <i>Mangalore university</i>                                   |
|-------------------|---|
| Mangalore, India  | MBA IN Human Resource Management and Hospital Administration              |
| 07/2017 – 05/2020 | <b>Bcom (Computer Application),</b> <i>Mahatma Gandhi University</i>      |
| Ernakulam, India  | Percentage of mark - 73%  |
| 06/2015 – 05/2017 | <b>Higher Secondary,</b> <i>Infant Jesus public school</i>                |
| Ernakulam, India  | Percentage of mark -86%   |
|                   | <b>SSLC,</b> <i>Dr.N International School</i><br>Percentage of mark - 96% |

#### Skills

M. S Office( PowerPoint, Word, Excel) • Fast learner • Listening • Communication

Time Management • Organising

| Languages |      |
|-----------|------|
| English   | Mala |

Hindi

Malayalam

Tamil

## **Extracurricular Activities**

2021

**Participated in Intercollege Management Fest,** *Berchnova Best Management Team Fest* 

Participated in Intracollege fest 2022, Hospital Administration Club Fest

| 2015 – 2017 | School level shotput player |
|-------------|-----------------------------|
|             |                             |

# Certificates

| <b>Certificate in google digital marketing course</b>                    | <b>Best Management Team</b>              |
|--|--|
| Google Digital Unlocked  | Berchmans Institute Management Fest 2021 |
| <b>Designing for a sustainable future</b>                                | <b>Digital skills for work and life</b>  |
| Samsung India  | Accenture                                |
| <b>Protecting children during COVID 19 and other infectious breakout</b> | <b>Stock Market</b>                      |
| <i>The Alliance for child protection in humanitarian action</i>          | <i>Shine projects</i>                    |
| Equality Warrior know your rights workshop<br>ITC LTD.                   |  |

# **Professional Experience**

| 10/2022 – present<br>Palakkad        | <b>General Duty Assistant,</b> <i>Ahalia Women and Children Hospital</i><br>Working under secretariat of medical administration       |
|--------------------------------------|---|
| 09/2021 – 09/2021<br>Kochi,Ernakulam | <b>Customer Relationship Management,</b> VPS Lakeshore Hospital<br>Worked in Quality,H.R and marketing Department                     |
| Projects                             |   |
| 06/2022 – present                    | A study on material management and inventory control system in hospital<br>with special reference to Ranny Mar Thoma Mission Hospital |
| 12/2019 - 02/2019                    | Digitalisation of Indian banking  |
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### References

**Arathi Karkera**, *Assistant professor*, A.J Institute of Management, Mangalore arathirithik@gmail.com, +919742795756

#### Declaration

I hereby declare that the particulars given here are true to my best knowledge and best belief. I am in possesion of my original and I will produce the same on demand.

Athira P Kurup Kedamangalam, 3/01/2022