

Kessiya Joseph



PROFILE SUMMARY

Seeking an entry-level opportunity in reputed organization where I can build my career and enhance learning in the field of work. Adaptable to change.

CONTACT

+917592933992

Kessiyajoseph1999@gmail.com

SKILLS

- MS Office
- Tally ERP9
- Tally Prime
- Always on time
- Leadership
- Good listener
- Communication skill

LANGUAGE

English

Malayalam

EDUCATION

- **PGDM in Hospital Administration** **2021-2022**
Ibis Group of Educational Institute
Kochi
- **Bachelor's of Science in Botany** **2017-2020**
St. Joseph's College for Women Alappuzha,
Kerala University
- **Higher Secondary** **2015-2017**
H.F.H.S.S.Kattoor, Alappuzha
- **S.S.L.C** **2015**
H.F.H.S.S.Kattoor, Alappuzha

CERTIFICATION

Diploma in Office Automation and Financial Accounting

DECLARATION

I hereby declare that the above said information are true and correct to the best of my knowledge and belief