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PERSONAL DETAILS

Date of Birth : 27/12/2000
Gender : Female
Marital Status : Single
Father's Name : Jaleel A M
Nationality : Indian

CONTACT DETAILS

Adayathalil House
Mudickal P O
Perumbavoor
Ernakulam Dist
Kerala, India
Pin 683547

STRENGTH

- Positive attitude and Confident
- Leadership quality
- Good communication skills
- Ability to cope with different situations.
- Self motivation and a passion to succeed

LANGUAGES KNOWN

English
Malayalam
Hindi

RESUME

RIZANA A J

CAREER OBJECTIVES

To work in a good organization that provides proper ambience to sharpen my skills, shape my values, stretch my limits and widen horizons. Utilizing my skills and abilities to achieve greater results and move upward in my career achieving the objectives as well as the mission of the firm.

EXPERIENCE

- One month internship in HR department at Little Flower Hospital, Angamaly. (Nov 22 – Dec 31 2022)

EDUCATIONAL QUALIFICATIONS

- Diploma in Hospital Administration, ISSD Kalamassery (2021-2023)
- B.Sc. Zoology
Mar Thoma College Perumbavoor (2018 – 2021)
- HSE (Science)
G G H S S Perumbavoor (2016 – 2018)
- SSLC
G G H S S Perumbavoor (March 2016)

CERTIFICATION

- 4 months certificate course in Hospital Administration.

PROJECT PROFILE

- Employee Relations and their Challenges in Little Flower Hospital, Angamaly
- Diversity of birds in Iringole Kavu

DECLARATION

I hereby declare that the above given information is correct up to my knowledge and I bear the responsibility for the correctness of the above mentioned particulars. If given a chance, it would be my earnest endeavour to give you every satisfaction

Place :Perumbavoor.

RIZANA A.J