

# NIVYA M S

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## Permanent Address:

Meppurath (H)

Parakad

Kallur (P O)

Thrissur

PIN-680317

Ph:+918129208333

## Languages Known

- English
- Hindi
- Malayalam

## CAREER OBJECTIVE

To seek a position in a multi-national company to build up my future brighter and to gain documentation overload and gathering patient information for records management Purpose and develop a better understanding of the healthcare field.

## EDUCATION AND TRAINING

- 1. MEDICAL SCRIBIN** : Transorze solution,  
Pullepady branch ,Ernakulam
- 2. H.S.E**  
Branch : Humanities  
Name of Board : Higher Secondary Board Kerala.  
Year of Passing : 2016
- 3. S.S.L.C**  
Branch : General  
Name of Board : Kerala Public Board of Exam  
Year of Passing : 2014

## COMPUTER SKILL

- ❖ Good typing skill
- ❖ MS Word
- ❖ MS Excel
- ❖ Basic Knowledge in Computer

## PERSONAL STRENGTH

### Personal Details:

**Father's Name :**  
Subramanian

**Mother's Name :** Sunila

**Sex :** Female

**Marital Status :** Single

**Nationality :** Indian

**Date of Birth:** 27/2/1999

**Religion :** Hindu

- ❖ Positive attitude
- ❖ Good communication skill
- ❖ Good team work
- ❖ Anatomy knowledge
- ❖ Problem solving
- ❖ patience
- ❖ Introduction to medical terminology (certificate)
- ❖ CPR, AED, and Frits Aid (certificate)
- ❖ Consent Training in Healthcare (certificate)
- ❖ Supporting individual with intellectual Disabilities and Mental illness (certificate)

## INTERESTS

- ❖ Reading
- ❖ Writing
- ❖ Playing music instrument
- ❖ Listening music

## DECLARATION

I, **NIVYA M S**, hereby declare that the above particulars are true and correct to the best of my knowledge and belief.

**KOCHI**  
**10/11/2022**

**NIVYA M S**