

# Tesiya .M. Babu

## Commerce Graduate Pursuing IBPS

I am a passionate and enthusiastic commerce graduate seeking an opportunity to develop a career in the management field. My goal is to assume greater leadership responsibilities within Administration, to achieve corporate goals, and to honor all long-term commitments made to customers and employees. Seeking an opportunity to gain exposure to, develop skills, and achieve organizational goals.



E-Mail : [tesiybabu@gmail.com](mailto:tesiybabu@gmail.com)

Mob: +91 81390 88079

### WORK EXPERIENCE

#### Malankara Orthodox Syrian Church Medical College

As a office Assistant (Jan 2020 –May 2021)

Ref: Mrs Deepa Karunakaran

[Coordinator@moscmm.org](mailto:Coordinator@moscmm.org)

### EDUCATION

#### BACHELOUR OF COMMERCE

MG UNIVERSITY

(2016 – 2019)

#### PLUS TWO: COMMERCE

HIGHER SECONDARY EDUCATION DEPARTMENT OF KERALA

2016

### SKILLS &COMPETENCIES

#### Personality Traits

- Excellent communication and interpersonal skills.
- Quick learner and keen observer.
- Excellent knowledge of Finance concepts.
- Hard working with Positive attitude
- Quick decision maker
- Multi-tasking

#### Computer and technical literacy.

- Proficiency in working on Internet
- Tally –Ace GST
- Spread sheet on Excel
- Word

#### Declaration:

I hereby declare that the above-mentioned information is true and correct to the best of my knowledge

Date .....

Name : Tesiya

#### Personal profile

Age : 23 years  
Sex : Female  
Date of Birth : 12-05-1999  
Place of Birth : Ernakulum  
Citizenship : Indian  
Civil Status : Single  
Religion : Christian, Pentecost

#### Language Skill

- English
- Hindi
- Malayalam

#### Extra-Curricular Activities

- Cooking
- Gardening

#### Project:

- HDFC Customer satisfaction, based on Angamaly Branch