

CONTACT

RANJITHKUMAR V

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📍 Kasaragod, Kerala, India

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OBJECTIVE

Aims to be a part of organization that provides me and opportunity to do my best and improve my knowledge with latest trends to be parts of them to work dynamically towards the growth of organisation.

EXPERIENCE

April 2022 - July 2022

- **Account trainee with GST and Tally operations**

Inmakes Infotech Pvt. Ltd

- Worked as an accountant trainee under the guidance of a staff accountant.
- Assisted with completing monthly reconciliation of the other organization.
- GST calculation and GST filing.
- Tally prime and Preparation of final accounts
- Payroll Management

SKILLS

- Tally Prime & GST
- MS Excel - Basics & Advanced
- Problem solving and Decision making
- Accounting & finance
- Administrative & Management
- Time management
- GCC VAT

EDUCATION

2019 - 2021

- **Master of Business Administration (Finance)**

People Institute of Management Studies, Kasaragod
64%

2016 - 2019

- **Bachelor of Business Administration**

People's Cooperative Arts & Science College, Kasaragod
70%

2014 - 2016

- **Higher Secondary (Commerce)**

Govt of Kerala
80%

2014

- **SSLC**
Govt of Kerala
82%

PROJECTS & INTERNSHIP

- **Financial Analysis**
One month study at Kasaragod Weavers Ccooperative Production & Sales Ltd to study on financial position & Done Ratio Analysis.
- **Ratio Analysis**
Major project at Bedaduka Farmers Service Cooperative Bank Ltd using Ratio analysis tools.
- **Sales promoter**
One week sales promotion campaign at Kerala Co-operative Milk Marketing Federation(MILMA), kasaragod, Kerala

ACHIEVEMENTS & AWARDS

- Successfully completed Introduction to Data Analysis from skillup by Simplilearn
- Successfully attended a workshop MICROSOFT EXCEL FOR PROFESSIONALS conducted by People Institute of Management Studies, Kasaragod.
- Certified from Google Digital Garage on successful completion of course "Fundamental of Digital Marketing "

LANGUAGES

- English
- Malayalam

HOBBIES

- Traveling
- Listening to music
- Playing Volleyball

REFERENCE

- **Arunkumar - "PIMS Kasaragod "**
Assistant Professor
helloarunkp@gmail.com
7907445621

DECLARATION

- In the view of the above, I expect that my qualifications and experience to meet your expectations. In the event of my selection, I assure you that I will carry out all responsibilities assigned to me with complete sincerity.

