

CONTACT

ANJALY S

✉ anjalsahadevan2@gmail.com

☎ 9744078768

📍 Cheppadam house, Mathur,
Mudappallur post, Palakkad Kerala



OBJECTIVE

To enhance my professional skills, capabilities and knowledge in an organization which recognizes the value of hard work and trusts me with responsibilities and challenges.

EXPERIENCE

May-2022 - Jan-2023

- **HR ASSISTANT**
Jireh buisness hr consultancy palakkad
Mainly focused on payroll
Recruitment processes
PF
Labour wage protection system

Oct-2021 - Dec-2021

- **HR TRAINEE OBSERVER**
Avitis super speciality hospital
Focused on Recruitment processes
PF

May-2021 - June-2021

- **HR INTERN**
Crescent hospital alathur

EDUCATION

2020

- **MBA HR**
Bharathiyar university

2018

- **B A ECONOMICS**
Calicut university

2015

- **HSE**
State Board

2013

- **DHSE**
State Board

SKILLS

- Problem solving ability
- Communication and interaction with ground level
- Perfomance management

PROJECTS

- **Waste disposal management.**

The collection,transport,recycling and the ultimate disposal of waste with high level of monitoring.

LANGUAGE.

- English
- Malayalam
- Hindi
- Tamil

PERSONAL INFORMATION

- Date of Birth: 29-11-1998
- Father name: sahadevan
- Martial status: single
- Ready to relocate anywhere in kerala

COMPUTER SKILLS

- Msoffice excel, word, power point
- Plan management