



# DONAMOL VARKEY

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Kulaparachal ( po)  
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Idukki (dist)  
kerala  
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## Objective

I am a sincere and enthusiastic individual seeking job in a hospital facility with a prosperous career opportunity with my considerable knowledge concerning hospital, sense of responsibility and positive skills, I aim to offer my best service to the hospital.

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## Education

### **Indira Gandhi National Open University**

Mcom with international business operation  
2022 — 70%

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### **Mahathma Gandhi University**

B.com with computer applications  
2019 — CCPA -7.52

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### **Board of higher secondary examination kerala**

commerce  
2016 — 77%

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### **Board of public examination kerala**

SSLC  
2014 — 85%

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## Skills

- Communication Skill
- team work
- time mangement
- Basic computer knowledge

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## Computer Proficiency

Proficiency in microsoft office  
Tally

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## Language

English, Malayalm, Hindhi

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## Certificate Courses

Certificate in Hospital Administration  
Institute: International school of skill development  
Duration of course: 4month

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Computerised Financial Accounting using- Tally  
Institute: Institute of Human Resources Development (IHRD)  
Duration of Course : 3 month

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## Personal Information

Date of Birth : 17/2/1999

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Nationality : Indian

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Marital status : single

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## Declaration

I hereby declare that the above information are true and correct to the best of my knowledge.

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