

## ASHNA JOSEPH



### CONTACT INFORMATION

Mob :8590152789

Email:ashnajoseph386@gmail.com

### PERMANENT ADDRESS

Payyappilly (H)

Choorakkode

Pattimattom P O

Pin: 682562

Ernakulam, Kerala, India

### PERSONAL INFORMATION

Date Of Birth : 03/06/2000

Father's Name : SHAJI

Nationality : Indian

Sex : Female

Marital Status : Unmarried

Language Known : Malayalam,  
English,

## PROFFESIONAL PROFILE

### OBJECTIVE

To serve in any domain where I could put in to practice my knowledge and skills by which I may grow further and contribute to the development of the company.

### ACADEMIC QUALIFICATION

- **Diploma** : **ISSD Kalamassery**  
(Hospital Administration)
- **B.Com** : **St Mary's College of commerce and**  
(Computer application) **management studies thuruthipty**
- **PLUS TWO** : **Mar Coorilose Memorial HSS**  
**Pattimattom.(2018)**
- **S.S.L.C** : **Mar Coorilose Memorial HSS**  
**Pattimattom.(2016)**

### EXPERIENCE

- 1 year experience as Receptionist at B&B Memorial Hospital  
Thrikkakkara

### INTERPERSONAL SKILLS

- Dedicated and Hard Working
- Self Confident, goal oriented
- Good time punctuality
- Work independently
- Adaptive, good communication skills
- Flexibility
- Organization skill
- Creativity

### RESPONSIBILITY

- Quick Learner
- Flexible for Organization
- Willable to workany situation

### DECLARATION

I do hereby declare that the particular of information and facts stated herein above are true, correct and complete to the best of my knowledge and belief.

Place :

Date :

ASHNA JOSEPH