

LEKSHMI RAJU



CONTACT

@ lekshmiraju.06789@gmail.com
☎ 9544292055
📍 Puthupparambil House Karinilam
p.o Murikkumvayal Kottayam (Dist)
Kerala Pin:686513

PERSONAL DETAILS

Date of Birth : 29/06/2000
Fathers Name : Raju PK
Gender : Female
Religion : Hindhu
Caste : Viswakara
Marital Status : Unmarried
Nationality : Indian

SKILLS

QUALIFIED SKILLS:-

- Office Automation for Business
- Manual Accounting Practise
- Computerised Accounting
- Tax practising

OTHER SKILLS:-

- Basic Computer Knowledge
- Knowledge in Microsoft Excel, Word, Powerpoint
- Good Communication

CAREER OBJECTIVE

A result oriented and self motivated B.com graduate with good knowledge in computers seeking for an opportunity in a reputed Organisation where I can upgrade my knowledge and skills in the field of Financial Accounting.

EDUCATION

Govt.Vocational Higher Secondary School Murikkumvayal

2016

SSLC

Govt.Vocational Higher Secondary School Murikkumvayal

2018

VHSE (Accounting &Taxation)

St.Dominics Collage, Kanjirappally

2022

B.Com (Finance & Taxation)

CORE STRENGTHS

- Time management
- Self motivated and Dedicated
- Creative problem solving

HOBBIES

Painting

Drawing

Reading

TRAININGS

Attended On the Job Training (OJT) conducted by Vocational Higher Secondary Department-2018

DECLARATION

I hereby declare that all the information provided is true to the best of my knowledge and understanding.

Place: Murikkumvayal

Date

LEKSHMI RAJU