



# AKSHARA K.A

## JUNIOR ACCOUNTANT

### CONTACT

**Phone:** 9745519253

**Email :** aksharamaalu267@gmail.com

**Address:** kadayaparambill house  
S.D.P.Y road palluruthy  
kochi-682006

### EDUCATION

#### 2016-2019

The Cochin college , Kochi

Bachelor in Commerce - Marketing

Graduated with 6.93 CCPA

#### 2014-2016

E.M.G.H.S.S , Fortkochi

Higher secondary education with

91%

#### 2014

S.D.P.Y.G.V.H.S.S Palluruthy

SSLC- full A+

Mrital status : single

DATE OF BIRTH : 26.07.1998

### PERSONAL PROFILE

To work in a firm with a professional work driven environment where I can utilize and apply my knowledge, skills which would enable me to grow while fulfilling organizational goals.

### WORK EXPERIENCE

#### Silverline hospital , Kadavanthra (jan - july 2022)

junior accountant

- Maintaining records of assets and liabilities.
- Updating accounts payable and receivables
- Assisting in balancing sheets and income statements.
- Assisting with reviewing income and expenses.
- Preparing regular reports.
- Assisting with other accounting-related duties.

#### Ajinorah Global Ventures - Finance Executive (july - November)

### SKILLS

- Expertise knowledge in Ellider software and financial accounts
- Daily cash close and petty cash management
- MS Office
- Multilinguistic - English, Malayalam & Hindi
- Eagerness to learn
- Highly motivated and active listening ability
- Aggressive in achieving tasks within deadlines
- Positive mindset, team work spirit sound knowledge of latest technologies