



CONTACT



JEETHU MOL CV

@ jeethujayaraj7@gmail.com

 +919745194777

 Chakkuvalapple(H) chellur, pazhur(po) 679571
Kuttippuram, malappuram, kerala

PROFILE

I believe myself as a challenge seeking person who is always looking for new experiences and learn something great from everything which i got. I will be contribute my whole potentials to achieve the role efficiently. And i will be a good mentor and a advisor alike. I will be always there for the betterment of the organization.

OBJECTIVE

A challenging and rewarding position as a project coordinator i will utilizes my experience and communication skill and my critical thinking skill as well. As a recent graduate, I am seeking a role which allows me to continue learning and perfecting my skills as I provide high-quality work, and building professional raport with clients and other employees and encourages me to flourish as a human resource manager

EXPERIENCE

15/12/2021 -

15/1/2022

Special children home, Gandhinagar sector-19

Intern

I have efficiently completed as a intern in special children home Gandhinagar sector-19.

And had a great experience with children and the coordinators and i had engaged in their office works and some documentation works

1/8/2019 -

1/10/2019

Popular maruti vehicles and services, Edappal

Showroom executive

I have completed successfully as a showroom executive in popular maruti vehicles and services. I got communication skills and managing skills throughout this work

1st

January/2019 -

1st

February/2019

Jyoti Nivas Charitable Society, vazhavatta, wayanad

Intern

As a intern I have willfully involved in caring the inmates and conducting motivational and vocational activities of the organizations. I have completed this one month internship very successfully in every manners.

29th June/2018

- 2nd

November/2018

PDH&FWCHS suraksha TG project, perinthalmanna, Malappuram

Intern

I very delightly completed as a intern in this organization. During this project i had communicate with transgenders and observed their personalities and build rapport with them and the counsellors and other officers as a field work in the project it's a great opportunity for me

- **VAYOMITHRAM project, Kavumpuram, Valanchery**
Intern
I efficiently done my internship in Vayomithram project under social security mission. And during that period of my internship i work with the project coordinator and medical officers alike. And participated with their all programmes including medical camps, awareness programs and i directly communicated with the elderly people who are entered into the program as well.

EDUCATION

2022	Central University of Gujrat MSW
2019	University of Calicut BSW 70
2016	PLUS TWO
2015	SSLC

SKILLS

Leadership quality
Team management skill
Communication skill
HR managing skill
Problem solving skill
Data entry & MS office
Power point making
Professional referral network
Observation skill
Diverse groups presentations
Critical thinking
Multitasking and meeting coordination
Counseling & administration

PROJECTS

Nielsen private company Ltd

I successfully completed taking survey and data collection for 1 month in this project

Iknonet research organization

I have completed and taking survey and collecting datas from schools in kerala on the basis of government services

WORKSHOPS

Participated in one day workshop on CBT(Cognitive Behavioral Therapy) for school counsellors conducted by Happy harward the learning and development center Edarikkode on 29/09/2019

INTERESTS

Travelling
Writing
Reading
Watching movie
Participating in social activities
Interacting with people

LANGUAGES

English -Read, write, speak
Malayalam- Read, write, speak
Tamil-Speak
Hindi- write, read, average in speak

PERSONAL DETAILS

Date of Birth : 01/01/1999
Marital Status : Single
Nationality : Indian