

PARVATHI BIJU
SREEMANDIRAM HOUSE
THAMPALAKADU P O
KANJIRAPPALLI
PIN: 686506
KERALA, INDIA
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To succeed in an environment of growth and excellence and earn a job which provides me job satisfaction and self-development and help me achieve personal as well as organizational goals.

EXPERIENCE

2019 JULY – 2021 DECEMBER

OFFICE ADMINISTRATOR AND SOCIAL MEDIA CO-ORDINATOR

MAHINDRA FIRST CHOICE, PONKUNNAM

2018 JUNE – 2019 JANUARY

TELE CALLER

VAZEMADATHIL JEWELLERS, PONKUNNAM

2017 APRIL – 2017 MAY

REPORTER CUM SUB-EDITOR

MANGALAM DAILY NEWSPAPER, THIRSSUR

EDUCATION

2015-2017

POST GRADUATION IN MASTER OF COMMUNICATION & JOURNALISM (MCJ)

DEVASWAM BOARD COLLEGE, KEEZHOOR

MAHATMA GANDHI UNIVERSITY OF KERALA

2015-2012

GRADUATION IN BA ENGLISH LITERATURE & COMMUNICATION STUDIES (DOUBLE MAIN)

ST. THOMAS COLLEGE, PALA

MAHATMA GANDHI UNIVERSITY OF KERALA

MARCH 2012

PLUS TWO (HUMANITIES)

GOVT HIGHER SECONDARY SCHOOL, PANAMATTAM

MARCH 2010

SSLC

ST. MARY'S GIRLS HIGHER SECONDARY SCHOOL, KANJIRAPPALLI

PROFESSIONAL CERTIFICATIONS

- MS OFFICE (2012-2013)
- ADOBE PAGE MAKER, PHOTOSHOP & FLASH (2014-2015)

PERSONAL PROFILE

FATHER'S NAME

BIJU P. P

DATE OF BIRTH

14TH MARCH 1994

GENDER

FEMALE

MARITAL STATUS

MARRIED

NATIONALITY

INDIAN

LANGUAGES KNOWN

MALAYALAM, ENGLISH

PERMANENT ADDRESS

SREEMANDIRAM (H)

THAMPALAKADU P O

KANJIRAPPALLI

KOTTAYAM- 686506

DECLARATION

I do hereby declare that the above information is true and correct to the best of my knowledge and belief.

DATE:

PARVATHI BIJU