

Muhammed Irshad C
Chulliyil House Kakkad, Kakkad PO, Malappuram
Kerala India-676306
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Career Objective

To use the skills in the best possible way for achieving the Organization's goals, to enhance the professional skills in a dynamic and fast paced workplace and to solve problems in an effective manner in challenging situations.

Professional Experience

Rehab India Foundation

Project Coordinator

Key duties and responsibilities: -

June 2018-

Present

- Identifying backward villages through need assessment surveys.
- Village adoption Project.
- Strategic Planning, Budgeting and implementing the programmes.
- Collaboration works with Government & other NGOs.
- Responsible for Need assessment survey, Impact assessment survey and final Analysis Report.
- Arranging capacity building programme for Project teams SHG members, teachers and village development committee.
- Writing detailed and summarized project progress reports.
- Responsible for project cycle management-Initiation, Planning, execution, monitoring and controlling and closing process.
- Supervision and facilitation of the project.

Educational Qualifications

2017-2019	<i>Master of Social Work Indira Gandhi National Open University</i>
2012-2015	<i>BA Sociology University of Calicut</i>
2010-2012	<i>G.H.S.S Kavanur Higher Secondary Education Board of Kerala, Humanities</i>
2010	<i>G.H.S.S Tirurangadi Secondary Education Board of Kerala</i>

Skills

- Microsoft Word ▪ Microsoft Excel ▪ PowerPoint ▪ Report Writing ▪ Presentation

Activities

- Volunteering ▪ Community Involvement ▪ Travel ▪ Photography

Languages known

- Malayalam R|W|S ▪ English R|W|S ▪ Hindi R|W|S ▪ Urdu R|S ▪ Arabic R|W

Personal Details

Gender	:	Male
Father Name	:	Abdu Rasak
Date of Birth	:	30 th November 1992
Address	:	Kakkad, Malappuram district, Kerala
Marital Status	:	Married
Phone	:	9496856823
Nationality	:	Indian

Reference

Insafuddeen K
Rehab India Foundation
Program Manager
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8289833003

Declarations

I hereby declare that all the statements made above are true, complete and correct to the best.

Place: Kakkad

Muhammed Irshad