

HIBA ADIYA



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Mariyam House, Kottakadavu,
Puthuppanm post, Calicut,
Kerala, India

D.O.B : 09th May 1996

Gender : Female

Marital Status : Married

LANGUAGES

- English
- Malayalam
- Hindi (Basic)
- Tamil (Basic)

COMPUTER

PROFFICIENCY

- **Microsoft office** –
(MS Word,
MS Power point,
MS Excel)

CAREER OBJECTIVE

To build career in a growing organisation, where I can get the opportunities to prove my abilities by accepting challenges, fulfilling the organizational goal and climb the ladder through continuous learning and commitment.

EDUCATIONAL CREDENTIALS

- ❖ **Certification in Hospital Administration** Jul 2022 – Present
Affiliated to TUV SUD Certified
International School of Skill Development, Kochi, Kerala
Score:
- ❖ **Postgraduate in Master of Social Works (M.S.W)** Mar 2017 –Jun 2019
Affiliated Calicut University
Muslim Educational Society, Kozhikode, Kerala
Score: 70%
- ❖ **Bachelor of Science (PHYSICS)** Jun 2014 – Apr 2017
Affiliated Calicut University
Malabar Higher Educational Society College of Science and Technology,
Cherandathur, Kozhikode, Kerala
Score: 70%
- ❖ **Higher Secondary Education XII (BIOLOGY SCIENCE)** Jun2012 – Mar 2014
Jawaharlal Nehru Memorial Government Higher Secondary School,
Puthuppanam, Kozhikode, Kerala
Score: 87%
- ❖ **Secondary Education (X)** Jun 2010 – Mar 2012
Central Board of Secondary Education
Jawaharlal Nehru Memorial Government Higher Secondary School,
Puthuppanam, Kozhikode, Kerala
Score: 94%

FIELD WORK EXPERIENCE

- ❖ **OISCA International, Calicut, Kerala State, India**
 - Worked on Migrant Suraksha Project Under KSACS
 - Data entry
 - Participated medical camps
- ❖ **RUDSET International, Kannur, Kerala State, India**
 - Participated in train village level workers
- ❖ **THANAL OLD AGE HOME VADAKARA, Kerala State, India**
 - Conducted case study related to various Mental Disorder
 - Conduct programs for Psychiatry patients
 - Conduct activities for old age

Extra-curricular

Activities

- National Service Scheme
- Dance
- Camps
- Sports
- Singing

Interest

- Volunteering
- Travelling
- Networking

❖ **MAGICS NGO, Ernakulum, Kerala State, India**

- Coordinating Programs for old age
- Data entry & Admin work

❖ **Sneha Sangamam (KSACS), Vadakara, Kerala**

- Empowering Classes for Sex workers
- Conduct Peer Conference for Sex Workers

PROJECT UNDERTAKEN

- ❖ Done a project entitled "A study on Knowledge and Perception of Sex Education Among Adolescents with Special Reference to Vadakara Municipality" as a part of major project in 5th Sem MSW
- ❖ Done a project entitled "To find the numerical aperture of the Optic Fibre" part of major project in 6th Sem BSc Physics

PROFESSIONAL MEMBERSHIP

- Member, Kerala Association of Professional Social workers (KAPS)

STRENGTHS

- Willingness to learn and explore
- Work ethic
- Ability to deal with people
- Innovate ideas
- Strong decision-making skills

DECLARATION

I Hereby declare that what I have furnished above are true up to my knowledge,

PLACE: Vadakara

DATE: 26th October 2022

Signature

**Supporting documents will be provided on request*