




# Sona John

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Thettayil House, Mekkad P. O. 

## About Me

Highly competent communicator, skilled in multitasking and effectively communicating with others. Patient-care oriented and bring forth a compassionate and friendly attitude. Well organized and skilled in written and verbal communication. Committed to utilizing my skills to help others, while working towards the mission of the organization.

## Skills

- Patient care coordination
- Problem Solving
- Creativity
- Leadership
- Documentation
- Active listener

## Expertise

- Basic MS office
- Google Drive
- Effective communication
- Organizing events
- Public speaking

## Reward

2017 Mar Thoma College for Women  
**Best all rounder**

## Work Experience

2020 - still continuing

### Patient Relations Officer I Lisie Hospital, Ernakulam

Started working as PRO from April 2020. Incharge of emergency medicine department.

Provides high level patient care during heavy patient loads periods. Works with other staff members to ensure optimal patient care and an environment conducive to productivity and healing.

2019-2020

### Social Worker I Bethlehem Abhayabhavan Charitable Society, Koovappady

Served as full time Social Worker conducting case studies, counseling for inmates in need for help. Handled admissions and discharges. Arranged sessions for interns, trainees and visitors. Represented organization in meetings by Social Justice department.

## Education

2017-2019  
2 years

### Master of Social Work

St. Albert's College Autonomous, Ernakulam

2014-2017  
3 years

### B. Sc. Zoology

Mar Thoma College for Women, Perumbavoor

2015-2016  
1 years

### Diploma in Computer Applications

Mar Thoma College for Women, Perumbavoor

## Reference

### Eldho Kuriakose

PRO Manager, Lisie Hospital  
Ernakulam  
**Phone:** 0484-2755033

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### Shaju KV

Manager, Bethlehem  
Abhayabhavan

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