

SIJU MATHEW

Kunnathu (H), Perumpillichira P.O, Thodupuzha-685605

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OBJECTIVE

To secure a promising position, that offers both challenge and good opportunities of growth and demonstrated self-starter, enthusiastic hardworking professional seeking to obtain a challenging and responsible position providing professional career growth.

EDUCATIONAL QUALIFICATION

<i>Examination</i>	<i>School/college</i>	<i>Board/University</i>	<i>Year of Passing</i>	<i>Percentage</i>
Master of Social Work (MSW)	M.B College Adimali	M.G University	2011	72%
B.T.S(Bachelor of Tourism Studies)	Holy Cross College of Management & Technology, Puttady	M.G University	2008	64%
Plus Two	St.George's H.S.S Vazhathope	Board of Higher Secondary Examinations	2005	69%
SSLC	St.Ritha's H.S.S Mylacombu.	Board of Public Examinations. Kerala	2002	41%

PERSONAL SKILLS

- Able to maintain high standard of work, even under pressure
- Person with positive attitude who likes people and likes to be with people
- Self motivated and capable of influencing others
- Hard working and possess a smart style of working with good communication skills
- Excellent time management, positive attitude
- Counselling skill
- Teamwork, goal-oriented work, planning ability to carry out experiments, patience and hard work

COMPUTER KNOWLEDGE

M.S.Office, DOS, VB

FIELD WORK EXPERIENCE

- Field work at Attitude Skills and Knowledge(ASK),Kottayam
- Field work at Sacred Heart Hospital, Painkulam, Mylacombu
- Field work at Snehamandiram,Padamugham,Murickassery
- Field work at Carmel Jyothi Special School,Machiplavu,Adimali

WORK EXPERIENCE

ORGANIZATION	<u>HIGHRANGE DEVELOPMENT SOCIETY</u> <u>MARIYAPURAM P.O, IDUKKI, KERALA</u>
PROFILE	<p>Worked as the Project Coordinator of Family Development Programme implemented with the support of Save A Family Plan Canada, and also worked as the Project Coordinator of TB programme implemented with the support of CHAI and District T B Centre, Idukki from 2011 to 2015</p> <p><u>NEETHI VEDHI, THODUPUZHA P.O, IDUKKI, KERALA</u> worked as the Para Legal Coordinator & Counsellor at NEETHI VEDHI, THODUPUZHA from 2015 to 2018</p> <p><u>ST. PAUL'S TRAINING CENTER, ADIMALI. (DDUGKY PROJECT)</u> Worked as the Quality Team Manager at St. Paul's Training Centre, Adimali implemented with the support of LIFE, Delhi from 2018-2019</p> <p><u>HIGHRANGE RURAL DEVELOPMENT SOCIETY (HRDS INDIA), THODUPUZHA</u></p> <ul style="list-style-type: none">➤ Worked as the Mobilization Head of DDU-GKY project implemented with the support of Government of India & Government of Kerala from 2019-2020➤ Worked as the Centre Manager of the same project and received additional charge for the Yuva Keralam project implemented by Government of Kerala from 2020-2022 <p><u>ACCESS EDUTECH PRIVATE LIMITED, KOTHAMANGALAM</u></p> <ul style="list-style-type: none">➤ Currently working as the Operational Head of DDU GKY Project Implemented with the support of Access Edutech Pvt.Ltd and Hope Charitable Trust

PERSONAL DETAILS

Name : Siju
Surname : Mathew
Father's Name : K.M Mathew
Date of Birth : 34, 03\06\1987
Nationality : Indian
Gender : Male
Languages Known : English, Malayalam,
Caste & Community : Christian, R.C.S.C
Marital status : Married
Languages known : English, Malayalam
Hobbies : Help to others, Reading Books,

REFERENCES

- **Fr.Stephan Mathew**
Executive Director
Neethi Vedhi
Mob: 9447640378
- **Fr.Sebastian Kochupurackal**
Executive Director
Highrange Development Society,
Mariyapuram
Mob: 9447513211
- **Mr. Praise Pious**
Project Head,
HRDS INDIA, Thodupuzha
Mob:7356990033
- **Fr.Winson Kuruttuparambil**
Asst.Director
Neethi Vedhi
Mob.9447236491, 9567460452
- **Ms.Bessy Bose**
State Head
St.Paul's Training Center, Adimali
Mob: 9947964392

DECLARATION

I hereby declare that the information furnished above is true to the best of my Knowledge.

Place: Thodupuzha

Date:

Sincerely yours,

(Siju Mathew)