

## CONTACT

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## OBJECTIVE

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I seek challenging opportunities where I can fully use my skills for the success of the organization.

## EXPERIENCE

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*February 2016 - Till  
Date*

- **Fortune Malayalam Cars LLP**

IT Manager

Troubleshoot technology issues.

Install and maintain equipment and software.

Ask questions to pinpoint the problem.

Perform remote troubleshooting.

Help new employees set up their workstations.

Maintain and upgrade equipment as needed.

Train new employees to use a company's software and apps.

Work with existing vendors to evaluate new technology.

Advise executives on the best technological solutions for an organization.

Monitor the performance of a company's desktop infrastructure and provide suggestions to improve efficiency.

Test, install and set up application programs on user workstations.

Test network connections.

Train end users when new software

Biometric attendance machine installation and Report generation

Office CUG mobile billing and maintenance

*October 2012 -  
February 2016*

- **Malayalam Group**

IT co-ordinator

Computer Peripherals, Installations of operating systems & configuring PC

network Installation of service packs, applications such as MS Office, MS Outlook,

Anti-virus software Trouble shooting of Windows XP & MS Office, Computer network

and configure Networking hardware and cabling, sharing and managing networked

components Diagnosis and repairs

biometric attendance machine installation and Report generation

office cug mobile billing and maintenance

dealership software management and support

*January 2012 -  
September 2012*

- **Comtexcel system sales and service**

Computer Technician

Diagnose and rectify hardware problems, assembling of computers, troubleshooting technical problems and install software applications. Assembling and delivering PC's

at customer points, setting up/networking large workgroup domains with Windows

95, 98, XP, Windows 7 and Windows 8.

2010 - 2011

- **Cyber system and service**  
Computer technician  
Repairing desktops and laptops, maintaining an efficient working environment and quickly resolving customer issues. Analyze technical problems, schedule assignments, and approve all completed work. Produce estimates, invoice repairs, and order parts. Perform on-site repair and preventive maintenance on personal computers and related peripherals. Evaluated technical issues, solve customer concerns, and troubleshooting.

## EDUCATION

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2010 - 2011

- **Kerala State Rutronix**  
Diploma in Hardware & Networking  
80%

2011

- **Indian Options**  
CCNA & MCITP

2008 - 2011

- **Kerala university**  
B.sc Botany

2006 - 2008

- **Kerala University**  
Plus Two Science  
58 %

2006

- **Kerala University**  
Matriculation SSLC  
53 %

## SKILLS

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- • Installing new Hardware & Software(servers, printers, computer work stations etc) • Setting up user accounts, permissions and passwords • Overseeing security of all systems, especially the internet • Installing antivirus protection and remove virus • Fixing network faults • Technical support for people using the network • Training staff on new systems • Day to day admin and monitoring of network use • Planning future improvements • Networking hardware and cabling • Sharing and managing networked components • Diagnosis and repairs • biometric attendance machine installation and Report generation • office cug mobile billing and maintenance

## INTERESTS

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- Driveing

## PERSONAL DETAILS

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- Date of Birth : 14/05/1991
- Marital Status : Married
- Nationality : Indian
- Gender : Male