

ARCHANA SAILESWARAN

Senior Operations Executive (Infosys, Trivandrum)

Seeking a challenging position in a reputed organization where I can learn new skills, expand my knowledge, and leverage my learnings. To get an opportunity where I can make the best of my potential and contribute to the organization's growth.



archanasaileswaran1@gmail.com



8113038184



KANICHERIPARAMBIL(H),KAV
ALAM P.O, ALAPPUZHA,
ALAPPUZHA, India



linkedin.com/in/Archana
Saileswaran



instagram.com/Archana_vijith

SKILLS

Good Communication
Skills

Punctuality

Ability to Adapt

Team Spirit

LANGUAGES

English
Full Professional Proficiency

Malayalam
Native or Bilingual Proficiency

Hindi
Professional Working Proficiency

Tamil
Limited Working Proficiency

INTERESTS

Internet Surfing

Cooking

Gardening

Music

WORK EXPERIENCE

Senior Operations Executive Infosys, Trivandrum

01/2020 - Present

Kerala, India

Achievements/Tasks

- Worked as a Quality Analyst(QA) for projects of Costco Wholesale, Big and Bulky,-Return Scheduling, Multi Carrier Flexibility and Toshiba Refund Modernization. The projects involve implementing big and bulky Item deliverables through third party service. Contribution includes testing the end to end Order, scenario Identification, testcase preparation and execution, Defect tracking and management

Applications Used

Order Management System(OMS), WCS

Technologies Used

HP- Application Lifecycle Management(ALM), Microsoft SQL Server Management Studio, Micro Focus Rumba.

Industries Worked for- Retail

Costco Wholesale

CERTIFICATES

Desktop Publishing(DTP) (02/2014 - 04/2014)

Computer Operators and Programming Assistant(COPA) (05/2014 - 12/2012)

PERSONAL PROJECTS

Costco Wholesale, Big and Bulky-Return Scheduling (01/2021 - 07/2021)

Costco Wholesale, Multi carrier Flexibility (08/2021 - 11/2021)

Costco Wholesale , Toshiba Refund Modernisation (12/2021 - Present)

EDUCATION

Bachelor Of Computer Application (BCA) CMS College, Kottayam

06/2016 - 03/2019

Kottayam, Kerala

Kerala State Board (Secondary Education) NSS HSS Kavalam, Alappuzha

06/2012 - 03/2014

Alappuzha, Kerala

Secondary School Leaving Certificate(SSLC) St. Teresa's HSS Vazhapally, Changanacherry

06/2011 - 04/2012

Changanacherry, Kottayam