

Curriculum vitae

CHINCHU VIJAYAN

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CAREER OBJECTIVE

Seeking a suitable position in a reputed Organization, where my education and experience can contribute to the enrichment of myself and growth of the organization

EDUCATIONAL QUALIFICATIONS

- M.Com. - Finance** (M.G. University, Kottayam)
- B.com - Computer Applications**(M.G.University, Kottayam)
- Plus Two - Science** (Higher Secondary Board of Kerala)
- SSLC** (Board of Kerala)

IT SKILLS

- Thorough working knowledge in computerized environment
- Systems involving Microsoft Office Packages
- Accounting packages – Tally ERP 9

WORK EXPERIENCE

Organization : **M/s. ACCOUNTS**
(Accounts contractors provide high quality and specialized accounting services to various industries.)

Location : Cochin – Kerala – India.

Nature of Work : Manual & Computerized Accounting

Position : Accountant

Period : From 30 September 2019 to 27 July 2021

Reference : P.V. Paulose (Ph. # 04842 384 684)

PERSONAL INFORMATION

Father's Name : Vijayan
Date of Birth : 16-12-1996
Gender : Female
Nationality : Indian
Marital Status : Single
Religion : Hindu
Languages Known : English, Malayalam

DECLARATION

The above information provided is correct to the best of my knowledge and belief. I shall be grateful if you provide me the chance to work with you. I shall work to best of my abilities and your expectations

Date:

Chinhu Vijayan