

# CURRICULUM VITAE

**RESHMA RAJ**

## Career objective

### **Email ID:**

[reshmarajseetharam@gmail.com](mailto:reshmarajseetharam@gmail.com)

To exhibit my skills in a challenging work environment and be a positive team player with a can do attitude there fulfilling my individual role and contributing to the organizations growth.

### **Permanent address**

Devaswamveli(H),  
Pollethai P O  
Valavanadu  
Aleppy DT  
Kerala-688522

## Education

- Degree(Doing)
- Plus-Two
- SSLC

### **Personal data**

Father's Name: D.B Rajappan Achari  
Date of Birth : 15/10/1990  
Age 30  
Sex : Female  
Nationality : Indian  
Marital Status : Married  
9074231748(mobile)

## Professional Qualification

- PGDCA(Post Graduated Diploma in Computer Application)
- DIFA (Diploma in Indian and Foreign Accounting)
- MOS(Microsoft Word Specialist)

### **Languages known**

|           | Read | Write | Speak |
|-----------|------|-------|-------|
| English   | ✓    | ✓     | ✓     |
| Malayalam | ✓    | ✓     | ✓     |

## Professional Experience

- 11 year computer Trainer experience for a private party

## **Personal skills**

- Ability to accept any challenge with an optimistic outlook.
- Teaming up with the colleagues
- Willingness to learn.
- Can easily adept with situation.

## **Educational Qualifications**

| <b>Examination</b> | <b>Discipline/<br/>Specialization</b> | <b>School/College</b>           | <b>Board/<br/>University</b> | <b>Year of<br/>Passing</b> |
|--------------------|---------------------------------------|---------------------------------|------------------------------|----------------------------|
| PLUS-TWO           | SCIENCE                               | G.S.M.M GOVT. HSS,<br>S L PURAM | STATE BOARD<br>OF KERALA     | 2008                       |
| SSLC               | SSLC                                  | G.S.M.M GOVT. HSS,<br>S L PURAM | STATE BOARD<br>OF<br>KERALA  | 2006                       |

## **Interesting**

- Listening Music.
- Reading.

## **Extra Curricular Activities**

caroms  
chess

## **Declaration**

I here by declare that all the statements made in the above Curriculum Vitae are correct to the best of my knowledge and belief.

DATE :04/07/2021  
PLACE:CHERTHALA

Yours Sincerely  
RESHMA RAJ

