

Name : Vishnu M J
Address : Madathimalil House,
Kyomtha Seminary Road
Thiruvankulam P O,
Tripunithura,
Ernakulam, 682305
Phone : **9497274545**
Email : vishnumadathimalil@gmail.com



PROFESSIONAL OBJECTIVE

To secure a challenging position where I can effectively contribute my learnings and skills in a competitive, growth oriented and progressive environment. I thrive on challenges and ambitious goals. My greatest strength is the ability to combine my analytical skills with interpersonal skills. Seeking a position in the field of Accounts & Finance and to drive myself to contribute my best to the organization.

ACADEMIC SUMMARY

COURSE	BOARD OF EXAM	INSTITUTION	AGGREGATE
Chartered Accountants (IPCC and Final)	Board of chartered accountants of India(South India)	Institute of Chartered Accountants of India	Persuing Final -C.A IPCC Group 2, May 2018 -C.A IPCC Group 1, May 2016
Degree of Bachelor of Commerce (2013-2016)	Mahatma Gandhi University	Bharata Mata College,Thrikkakara	CCPA - 9.14

Higher Secondary - Commerce (2011-2013)	C.B.S.E	N.S.S. Higher Secondary School, Tripunithura	94.2%
Secondary School (2011)	C.B.S.E	N.S.S. Higher Secondary School, Tripunithura	G.P - 10.0

COMPETENCIES AND SKILL SETS

Operational Competencies:

- Operational experience of successfully carrying out External, Internal and Tax audits within fast paced corporate environments.
- Preparation and review of Income Tax Return, ROC Annual Filings, GST Returns and audits etc.
- Analysis of Financial Statements, Projections and Annual Reports.
- Accurate and Fast Accounting with sound knowledge in Accounting Standards and Standards on Auditing.
- Proficient in Microsoft Office Tools, Internet Applications and various ERP packages like Tally.

Soft Skills:

- Excellent presentation and communication skills, a good listener and quick learner.
- Ability to adapt to changes and implement new procedures quickly.
- Handling the work assigned with due diligence and accountability.
- Being a team player with effective team coordination and interpersonal skills.
- Ability to gain respect and trust of stakeholders by maintaining high level of integrity.
- Excellent analytical skills, innovative to bring forth alternative solutions, evaluate and forecast their impact on the strategic goals.

ARTICLESHIP TRAINING & WORK EXPERIENCES

Organisation 1 : V.K. Krishnakumar & Co., Chartered Accountants, Cochin-17

Duration : February 2017 – January 2020 as an Articled Assistant

February 2020 – December 2021 as Senior Audit Manager

Articleship training was a learning experience with exposure to various client, which helped me develop my competencies and skills in the Auditing, Accounting, Income Tax, GST, TDS and ROC Filings.

As a senior audit manager i had to guide my team members in completing the assignment on time.

Nature of Work	Description
GST	GST audit and return filing like GSTR 3b, GSTR1, Annual return etc
Income Tax	<ul style="list-style-type: none">• Tax computation and preparation of challans• Preparation of Income tax computation statement and ITR E-filing• Tax Audit and preparation of Tax audit report• Preparation and Filing of Quarterly TDS returns
ROC	Forms and return filings with ROC
Others	<ul style="list-style-type: none">• TDS calculation and return filing• Preparation of projected financial statements, project reports.• Preparation of accounts using Tally software (Tally ERP9)
Statutory audit	Manufacturing and Trading sectors.

Organisation 2 : Sreeram and Nithin Associates, Edappally, Cochin.

Duration : January 2022 – March 2022 as a Senior Audit Manager.

Nature of work:

- Auditing and preparation of financial statement of UAE based companies.

- Ensuring compliance with IFRS requirements.

PERSONAL DETAILS

Father's Name : M.K.Jayakumar
Date of Birth : 09-08-1995
Sex : Male
Marital Status : Single
Nationality : Indian
Languages Known : English, Malayalam

REFERENCES

R . Lokanathan B com.(Hons.),LLB , FCA, V.K.Krishnakumar&Co, Chartered Accountants, Ernakulam.,Cochin 17. Mob:- 9447003458

DECLARATION

I hereby declare that the above-mentioned particulars are true to the best of my knowledge and belief.

Vishnu MJ