

MEGHA.T. K

MEDICAL TRANSCRIPTIONIST



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CARRIER OBJECTIVE

I am an independent and self-motivated graduate looking for an entry level position in the medical transcription field where I can utilize the extensive knowledge which I have gained during my course.

SKILLS

- Typing (40-45wpm)
- Typing accuracy of 94%.
- Proficiency in Medical Terminologies.
- ICD-10-CM
- Good English writing and Listening skill.
- Interpersonal skills.
- Certification of On the Job Training.
- Documentation Specialist.
- DTP (Desktop Publishing.)
- Good Compute basics Adobe Pagemaker, Corel Draw.

EDUCATION

MEDICAL SCRIBINIG

Luminis Institute of Skills and Training, Calicut.
2022

- Certification program in MEDICAL SCRIBINIG.
- The first level of certification in Typing, Language of Medicine, Medical Coding and English Grammar and Americanism.

BACHELOR OF ARTS-ENGLISH

University of Calicut
2018-2021

- **Project: PSYCHOANALYTIC CRITICISM OF THE MOVIE "SPLIT".**

VOCATIONAL HIGHER SECONDARY

GVHSS Cheruvanoor
2016-2018

- **Vocational Course :Livestock Management.**
- **Certification of ON THE JOB TRAINING- Veterinary Hospital.**

ADDITIONAL QUALIFICATION AND SKILLS

- NSS- Actively participated in camp.
- Excellent team player.

REFERENCE

Ms. SHILPA
Manager
Luminis Institute of Skills and Training, Calicut.
Ph: 8594005111

I hereby declare that all the information furnished above are true the best of my knowledge.

MEGHA. T. K, Calicut, India.