**NIVYA KALA BABU **

**D/O.G.BABU KUTTY**

Sreesylam, Elanthoor P.O Pathanamthitta (DT)

Kozhencherry (TK)

Pin code: 689643

Email Id: nivyakala1996@gmail.com

Contact No: **9074695237/ 9946442183**

**Carrier Objective**

To work for a well reputed organization, for learning different HR practices of it and give my best to it. To make a way where I can apply my acquired skills and contribute to the growth of the organization, and grow parallel with it

**Experience**

* 1 ½ Year Experience in Tiruvalla Medical Mission Hospital , Thiruvalla Pathanamthitta (dt) Kerala. 6 months in Customer Relation Department.
* 1 year experience in Radiology Department as a radiology coordinator

**Educational Qualification:**

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| --- | --- | --- | --- |
| **COURSE** | **INSTITUTION OF STUDY**  | **YEAR OF PASSING** |  **PERCENTAGE** |
| MBA | Vivekanandha College of Arts and Sciences for women (Autonomous) Thiruchengode , Tamil Nadu | 2020 | 75% |
| BBA | Vivekanandha College of Arts and Sciences for women (Autonomous) Thiruchengode , Tamil Nadu | 2018 | 68% |
| HSC | National Institution Of Open School | 2015 | 95% |
| SSLC | Mar Philexinos Vocational & Higher Secondary School Kumbazha | 2012 | 96% |

**Personal Qualities:**

* Strong leadership and motivational skill
* Ability to handle pressure
* Ability to handle the team
* Time Management
* Self Confidence
* Teamwork Skill
* Problem Solving Skill

**Computer Proficiency:**

* Knowing Office Package: Microsoft word, Microsoft Excel, Microsoft PowerPoint.
* Computer basics

**Specialization:**

* Human Resource
* Hospital Management

**Interpersonal Skill**

* Willingness to learn
* Problem solving ability and Adaptable.
* Patience and Flexibility

**Project:**

“A STUDY ON JOB SATISFACTION OF HOSPITAL EMPLOYEES”. At Pushpagiri Medical College Hospital, Thiruvalla.

**Paper Presented**

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| **COLLEGE NAME** | **PARTICULAR** | **TITLE OF THE PAPER** |
| VIVEKANANDHA COLLEGE OF ARTS AND SCIENCES FOR WOMEN (AUTONOMOUS) | International conference on Transfiguration of India : Vision -2030 | “**International Business** ” |
| VIVEKANANDHA COLLEGE OF ARTS AND SCIENCES FOR WOMEN (AUTONOMOUS) | International conference on Information and communication technology for business turnaround: sustainability, growth and innovation | “**Communication Barriers in Organization** ” |
| VIVEKANANDHA COLLEGE OF ARTS AND SCIENCES FOR WOMEN (AUTONOMOUS). | National conference on India-Pakistan : Futuristic Trade and Economic Relations | “**India and Pakistan Relations** ” |

**Extra-Curricular Activities:**

* Teddy Bear making
* Has participated in Treasure hunt, Brain manager
* Participated in many singing competition
* Volunteering

**Personal Details:**

* Date Of Birth: 22/07/1996
* Mother’s Name: Mrs. Sreekala Devi. P
* Nationality: Indian
* Religion: Hindu
* Married Status: Unmarried

**DECLARATION:**

 I hereby declare that the above furnished information is true and correct to the best of my knowledge and belief. I am an ambitious person willing to climb up a ladder in our organization.

**Place: Pathanamthitta**

**Date: 29.05.2022**

**NIVYA KALA BABU**