

SAILEKSHMI J

Mobile No : + 91 8547533427

Email: lechu.jaya@gmail.com

Attapurathu House

Panniyali , Omalloor P.O

Pathanamthitta, 689 647



Career Objective

To play a significant role in the enhancement of employment development strategies and promote the policies that governs human resource functions in an organization.

Experience

- Management apprentice organization
TRCMPU Ltd, Milma, Pathanamthitta Diary
01.02.2018 to 31.01.2021

Educational Qualification

- Hospital Administration
International School of Skill Development(ISSD)
Course Completed
- MBA
Viswajyothi School of Management Studies, Vazhakulam
MG University
Year : 2012
Percentage : 68%
- BBA
Indira Gandhi College, Nellikuzhi
MG University
Year : 2009
Percentage : 65%
- Secondary School
Govt HSS, Puthoor, Kollam
Board : Kerala State
Year : 2006
Percentage : 58%
- High School
SVMMVHSS, Vendar, Kottarakkara
Board : Kerala State
Year : 2004
Percentage : 65%

Computer Skills:

- Microsoft Office

Strengths:

- Excellent to understanding and analyzing the human behaviour.
- Strong motivational and leadership skills
- Ability to handle pressure
- Problem solving skills
- Ability to handle the team
- Target oriented

Language

English, Malayalam

Projects Undertaken:

- MBA
 - Main Project - A study on effectiveness of training and development at WHIRLPOOL INDIA LTD.
- BBA
 - Main Project - A study on employer employee relationship in EASTERN CONDIMENTS PVT LTD, Adimaly.

Personal Profile:

Mother's Name	:	Jayakumari
Gender	:	Female
Date of Birth	:	16.09.1988
Nationality	:	Indian
Marital Status	:	Married
Religion	:	Hindu
Passport No	:	U 7043565
Passport Expiry	:	01/12/2029

Declaration

I here by declare that the above mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above mentioned particulars.

Place: Pathanamthitta

Date:

SAILEKSHMI .J