

## CONTACT

### AKHILA P.K

✉ akhila1840@gmail.com

☎ 7510821405

📍 Palackalkari House  
Thottakom P O Vaikom  
Kottayam  
Kerala



## PERSONAL DETAILS

---

- Date of Birth : 02/10/1997
- Marital Status : Single
- Nationality : Indian
- Language known : English, Malayalam, Tamil

## CAREER OBJECTIVE

---

I am looking for a challenging job with a rapidly growing organization that can provide me with a range of goals and job objectives within a contemporary and economical business setting.

## EDUCATION

---

2013

- **Kerala Board**  
SSLC  
75%

2015

- **Kerala Higher Secondary Board**  
PLUS TWO (COMMERCE)  
88%

2018

- **M G University**  
B.COM (COMPUTER APPLICATIONS)  
8.18 (CGPA)

2020

- **Kalam Technical University (KTU)**  
MBA (FINANCE AND MARKETING)  
8.14 (CGPA)

Pursuing

- **IGNOU ( Open University)**  
M.COM

## EXPERIENCE

---

-

- **Govt ITI madhuravely, Ayamkudi**  
Guest Teacher

## SKILLS

---

- Excellent communication and presentation skills
- Willingness to learn and update myself with new methodologies and technologies
- Dedication and drive as a hardworking individual
- Organizing and managing capabilities
- Effective handling of tally
- Expert in M S excel, word, powerpoint

## PROJECT AND INTERNSHIP

---

- Conducted an in-depth analysis of project work "ANALYSIS OF WORKING CAPITAL OF THOTTAKOM SERVICE CO-OPERATIVE BANK".
- Completed Internship programme in TRACO CABLES COMPANY LIMITED, IRUMPANAM, ERNAKULAM.
- Completed MBA main project work " STUDY ON CAPITAL STRUCTURE AND ACCOUNTING POLICIES OF KEL, MAMALA".

## ARCHIEVEMENTS AND CERTIFICATIONS

---

- Participated in National Service Scheme (NSS).
- Certification of Kerala State Legal Services Authority for the completion of "Niyamapadam" examination.
- Acquire certification of Narayana Gurukula from Sivagiri Madom for the completion of examination on the Malayalam version of the book " The basic lessons of India's wisdom".
- Participated in the marketing game conducted by the Saingits College of Engineering.
- Participated in the webinar on "CYBER LAW-AN OVERVIEW OF THE INFORMATION TECHNOLOGY ACT, 2000".

## REFERENCE

---

- **John T Varughese - "Mangalam Management Studies"**  
Dean  
9447563085

## DECLARATION

---

- I do hereby declare that the above mentioned informations is correct to my belief and best of my knowledge.

PLACE : AKHILA P.K  
DATE :