



AISWARYA C

CONTACT

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PERSONAL DETAILS

DOB: 23 May 1999

Communication Address:

**Chittilangattu Kizhakkethil (H)
Koottanad (PO)
Palakkad (DIS)
679533(PIN)
Kerala**

Nationality: Indian

Languages Known: English

Malayalam

Hindi

EDUCATIONAL QUALIFICATION

Bachelor of science in Chemistry

Sree Narayana College Nattika, Thrissur
2016-2019

PROFESSIONAL QUALIFICATION

Master of Hospital Administration

Amrita Institute of Medical Science and Research Centre, Kochi
2019-2021

- Posting on Medical Oncology, General Medicine and Respiratory Medicine department
- Presentation on
 - Public relations
 - Human resource Planning
 - Supply Chain management
 - Lean implementation
 - Job satisfaction Survey
 - Covid vaccination Logistics
 - Marketing
- Topics on hospital administration to develop basic administrative skills and capabilities
- Introduces different Hospital supporting systems
- Human resources functionalities in a hospital
- Focus on Quality and Patient Safety

SKILLS

- Communication skills
- Computer skills – MS Excel
Word
Power point
- Leadership
- Customer service
- Team work
- Innovation and
Ability to learn

PROJECT WORKS

Mini Project on “**FINANCIAL STATEMENT ANALYSIS AND STRATEGIC PLAN PREPARATION FOR FORTIS HOSPITAL**”

- Analysis of operational efficiency, liquidity and profitability based on published financial statement of Fortis Hospital
- Developed strategic plan for Fortis Hospital based on the balance sheet

Main Project titled “**SATISFACTION ON CASHLESS CLAIM PROCESS AMONG INSURED PATIENTS**” conducted in Amrita institute of Medical Science and Research Centre, Kochi

- Conducted survey using a questionnaire to know the Satisfaction level of patients towards the cashless claim Process
- Examined statistical significance using SPSS software
- Recommendations to minimize the delay and to improve overall processing

EXPERIENCE

- 2021 August - September

NABH Assessment Quality Team member

Amrita institute of medical science and Research Centre, Kochi

NABH Internal Auditing

- 2021 October – Present

Quality Officer

M A J Hospital, Ernakulam

CERTIFICATE COURSES

- Basic Program on Quality Management Practices in Medical devices Reprocessing in CSSD from state Resource Centre, Kerala
December 2021
- Basic Course on Healthcare Quality Management from State Resource Centre, Kerala
January 2021
- Excel skills for Business: Advanced, course on Coursera
November 2020
- Diploma in Computer application, March 2017