

RESUME

ARATHY DINESAN

Thottarathu (H)

Palamkadavu

Maravanthuruthu.P.O

Vaikom, Kottayam

Ph. No: 7356448588

Email id- arathydinesan2000@gmail.com



OBJECTIVE

The main aim is to acquire latest and relevant knowledge, to development effective skills to increase individual and organizational productivity, adding values to my environment gradually taking over a better position in the working field.

ACADEMIC QUALIFICATION

- TALLY GST Computer Course
- Diploma in Secretarial Practice
- Higher secondary - 2017
- S.S.L.C.- 2015

WORKING EXPERIENCE

- 2021 May1 still continue

Working in Sunrise Hospital Kakkanad as Ward clerk

STRENGTH

- Punctuality
- Patience
- Honest and sincere
- Ability to work hard

PASSPORT DETAILS

Passport No : W3702509

Date of Issue : 11/08/2022

Date of expiry : 10/08/2032

PERSONAL DETAILS

Name : Arathy Dinesan
Father's Name : Dinesan T S
Present Address : Thottarathu (H)
Palamkadavu,
Maravanthuruthu.P.O
Vaikom
Kottayam
Contact No. : 7356448588
Email Address : arathydinesan2000@gmail.com
Date of birth : 31.03.2000
Gender : Female
Marital Status : Single
Religion : Hindu
Nationality : Indian
Languages Known : English, Tamil, and Malayalam
Hobbies : Listen to music.

DECLARATION

I hereby declare that the information furnished above is true to the best of my knowledge.

Place: Thalayolaparambu

Arathy Dinesan

Date: