

EXPERIENCE

Urban People's Nidhi Ltd Junior Executive	17/08/2021 - 29/08/2022
A&S Associates Accounts trainee	03/03/2021 - 28/07/2021

EDUCATION

International School of Skill Development Certified Course in Hospital Administration	August 2022
Ettumanoorappan College, MG University M.com (Finance) Grades - Result waiting	2021
B K College Amalagiri Bachelor of commerce (Computer Application) Grades - 66%	2018
MCGHSS Arpookara Plustwo Grades - 74%	2015
St Mary's GHS Athirampuzha SSLC Grades - 70%	2013



DONA MARIA THOMAS

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OBJECTIVE

Seeking a challenging Career where I can use my analytical, Technical and problem solving skills towards the growth of the organization and grow along with the organization.

SKILLS

- TECHNICAL SKILL- TALLY, MS OFFICE, GST
- Leadership Skill - Able to clearly explain employees everything from organization goals.
- Communication Skill - I can listen,speak, observe and empathise effectively.
- Problem Solving Skill - Teamwork.
- Decision Making Skill - Business Decision Making as well as Personal Decision Making
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