



DEVIKA K S

PROFILE

I intent to work and grow by making a positive contribution with my knowledge, skills and personal commitment to the organization and community, continuously strive for excellence and individual and organization satisfaction.

PERMANENT ADDRESS

Koovaparambil House
Ochanthuruth PO
Ernakulam DT
Kerala, India
682508

CONTACT

PHONE:
8075286907

WEBSITE:
[Devika K S | LinkedIn](#)

EMAIL:
ksdevika01@gmail.com

Personal Details

Date of Birth: 14-08-1998
Nationality: Indian
Fathers Name: Sabu K N
Mothers Name: Nersha CR

ACADEMIC QUALIFICATION

Name of the Exam	Year
MSW in Community Development from Amrita School of Engineering	2022
B.com in Taxation and Finance from Amrita School of Arts and Science	2019
Higher Secondary Education from KV INS Dronacharya	2016
Secondary Education from KV IND Dronacharya	2014

WORK EXPERIENCE

Children's LoveCastle Trust | Asst Partnership and communication

July 25 2022

Communicating with partners tracking project update

Sutherland Global ServicesAssociate-IT Helpdesk (McAfee)

Sep 6 2019–Sep 10 2020

Experience in handling North American customers

Hobbies

Reading
Dancing
Watching movies
Traveling

Language

English
Hindi
Malayalam
Tamil

Skills

MS Office
Project coordination
Event management
Poster making
Tally ERP 9
Report writing
Proposal writing
Communication
Photo & Video editing

COURSE WORKING DURING MASTER IN SOCIAL WORK

Fieldwork under Amrita Vishwa Vidyapeetham as part of Unnat Bharat Abhiyan(UBA) Project.
E-Workshop on Innovative Techniques in SPSS and Data Analysis
E-Course on Agile Project Management - The Scrum Method
E-Course on Project DPro: Project Management for Development Professionals
Webinar on Convergence of Community Mental Health with Public Health System
Event management – meeting of RCF and Parliamentary members

COURSE WORKING DURING B.COM

Diploma in Computerized Financial Accounting

INTERNSHIP

During Master in Social Work

- Internship at Aashman Foundation
- Internship at District Social Justice Department
- Internship at RCF Mumbai in CSR- CC
- Internship at Apollo Tyres in CSR- CC

During Degree in B.com

- Internship in Cochin Shipyard

Declaration

I, Devika K S, hereby declare that the information provide above is true to the best of my knowledge and belief.

Date-2-10-2022

Devika K S