



HRIDHYA TH

Thadathiparambil House Koratty (P O) Kattappuram
Thrissur District PIN : 680308
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OBJECTIVE

TO SEEK A CHALLENGING CAREER IN THE FIELD OF HOSPITAL HEALTH CARE SERVICES, WHERE MY QUALIFICATION AND EXPERIENCE CAN CONTRIBUTE TO THE DEVELOPMENT AND GROWTH OF THE ORGANIZATION AND I WOULD LIKE TO SET UP MY CAREER WHERE I CAN FULLY UTILIZE MY SKILL AND ABILITIES WHILE BEING RESOURCEFUL, INNOVATIVE AND FLEXIBLE AND I WISH TO LEARN MORE ABOUT ADVANCED TECHNIQUES TO IMPROVE MYSELF FOR THE GROWING NEEDS.

CAREER HIGHLIGHTS

- Diploma in Hospital documentation and record management
- Proficient with computer application
- » Positive minded
- » Good communication skills
- » Ability to deal with people diplomatically
- » Resourcefulness, economy of time,
- » Material and energy
- » Fully dedicated to my job
- » Good level of emotional intelligence to get along with different types of Patient and colleagues and keep my cool in hard times.

PERSONAL DETAILS

- Date of Birth : 19-11-1999
- Marital Status : Single
- Nationality : Indian
- Name of Father : Harikrishnan T K
- Mother Tongue : Malayalam
- Languages Known : Malayalam, English

EDUCATION

- **LITTLE FLOWER CONVENT HIGHER SECONDARY SCHOOL, KORATTY**
2015
SSLC
- **G.S.H.S.S MELADOOR**
2017
PLUS TWO

- **LITTLE FLOWER INSTITUTE OF ALLIED HEALTH SCIENCE , ANGAMALY**
2020
DIPLOMA IN HOSPITAL DOCUMENTATION AND RECORD MANAGEMENT

EXPERIENCE

- **Little flower hospital angamaly**
March 1st 2021 - April 29 2022
Medical records Technician(Trainee)
- medical records Technician
Little flower hospital angamaly

SKILLS

- Experience in medical recording department
- Excellent social and interpersonal skills for dealing with patient
- One year training in Little Flower Hospital Angamaly

EXPERIENCE IN

- » Assembling
- » Deficiency checking
- » Hospital statistics
- » Coding
- » Filing
- » Death & Birth registration
- » Daily censuses of the patient
- » Indexing
- » EMR

REFERENCE

- **Mrs Indhu - "Little Flower Hospital Angamaly "**
Medical records officer Little Flower Hospital Angamaly
7561801806

DECLARATION

- I HERE DECLARE THAT ALL THE DETAILS PROVIDES BY ME ABOVE ARE TRUE AND CURRENT TO THE BEST OF KNOWLEDGE AND BELIEF.

Date :
Place :