



SREEJA K.M

DATE OF BIRTH

21/09/1988

MARITAL STATUS

Married

ADDRESS

C/O Vaneedasan K.S
Kizhakkepurakkal House
P.O Mundathicode
Thrissur (District)
Kerala
PIN : 680601

PHONE

+91-9037922971

E MAIL

aishanivaneedasan@gmail.com

CAREER OBJECTIVE

* Seeking a challenging position where by I can contribute to the organization utilizing my learning, skills and knowledge in a serene environment.

PROFESSIONAL EXPERIENCE

Designation : **TEACHER**

Duration : **2019 - 2022**

AUXILIUM ICSE SCHOOL, THIRUTHIPARAMBU

: **2017 - 2018**

CLELIA BARBIERY HOLY ANGELS ENGLISH MEDIUM HIGH SCHOOL

WADAKKANCHERY, THRISSUR

: **2016 - 2017**

NAMBOOTHIRI VIDYALAYAM, THRISSUR

EDUCATIONAL QUALIFICATION

* Master Program in Business Administration - Human Resource Management
(IIBM - INSTITUTE OF BUSINESS MANAGEMENT) **ONGOING**

* Master of Commerce - CALICUT UNIVERSITY **ONGOING**

* Hospital Administration Course (TUV- SUD) Certified
(INTERNATIONAL SCHOOL OF SKILL DEVELOPMENT) **SEPTEMBER 2022**

* Teacher Training Course - KERALA STATE BOARD
(SNS SAMAJAM T T I EDAMUTTAM) **MARCH 2014**

* Bachelor of Commerce - CALICUT UNIVERSITY
(MAYA COLLEGE - VALAPAD) **SEPTEMBER 2011**

* Higher Secondary XII (Commerce Stream) -- KERALA STATE BOARD
(VICTORIA WOMENS COLLEGE - KANJANY) **MARCH 2006**

* Secondary X -- KERALA STATE BOARD
(ST ANNE'S C G H S WEST FORT, THRISSUR) **MARCH 2004**

TECHNICAL QUALIFICATIONS

* Computer B.ED –KERALA EDUCATION CENTRE

(SANDEEPANI COMPUTER CENTRE, VATANAPPILLY)

APRIL 2010

* Computer Teacher Training Course – ACCOUNTANTS SERVICE SOCIETY

(SANDEEPANI COMPUTER CENTRE)

SEPTEMBER 2011

* Post Graduate Diploma in Computerised Finanacial Accounting

(I R S COMPUTERS,THRISSUR)

JUNE 2007

SKILLS

- * Self Confidence
- * Time Management
- * Ability to quickly grasp new Concepts.

INTERESTS

- * Creative Arts including music, dancing, painting and crafts.

JOB RESPONSIBILITIES HANDLED

- * Planning and Teaching the assigned curriculum to Students.
- * Allocating and Grading assignments .
- * Supervising classes and providing instructional material.
- * Conducting Educational and Developmental activities.
- * Evaluating and Documenting student progress.

LANGUAGES KNOWN

Speak : ENGLISH & MALAYALAM

Read & Write : ENGLISH,MALAYALAM & HINDI

DECLARATION

I solemnly declare that all the above information is correct to the best of my knowledge and belief.

PLACE : **MUNDATHICODE ,THRISSUR**

DATE :

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