



MARIA RENI

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## OBJECTIVE

My goal is to become associated with a company where I can utilize my skills and gain further experience while enhancing the company's productivity and reputation.

## SKILLS

Data Entry  
M. S. Office  
Computer Knowledge

## INTERESTS

Reading  
Dance

## LANGUAGE

Malayalam  
English  
Hindi  
Tamil

## ACTIVITIES

National Service Scheme Volunteer in Higher Secondary school. Actively participated in activities like camps, surveys and more.

## REFERENCE

Amitha  
Dinesh -  
Trainer  
Transorze  
Solutions

## EDUCATION

**Aquinas College, Edakochi (M. G. university )** 2017

B. A. Economics  
70%

**G. G. H. S. S. Kochi, Ernakulam South** 2014

Higher Secondary  
86 %

**St. Louis. H. S. Mundamveli** 2012

High School  
78%

## PROJECTS

**A study on Government Hospitals with special reference to cochin corporation.**

It was an academic project in College. We are a team of five students and searching for various hospitals in cochin corporation about their facilities of different parts such as O. P., I. P and sanitation facilities etc.

## ADDITIONAL INFORMATION

National Service Scheme Volunteer in Higher Secondary school. Actively participated in activities like camps, surveys and more.

## ACHIEVEMENTS & AWARDS

Awarded Certificate of Merit in 2015

## EXPERIENCE

**Vidal Health TPA**

Claims Executive

Worked there as a claims processing associate. Work include processing and organising bills of medical expenses for patients under different hospital insurance.

November  
2018 - May  
2019

## CURRENTLY COMPLETED

Medical coding Course from Transorze Institute, Ernakulam

## AREAS OF INTEREST

8129263708

CPT CODING-Surgery, Anesthesia, Radiology, Inpatient, Outpatient Coding  
ICD -10 -CM  
Medical Terminology  
Speed Typing