GOPIKRISHNAN K.U

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DOB: 17/05/1998

SUMMARY

I, Gopikrishnan K.U, a B.com-Computer Applications pursuant from Calicut University is actively looking forward to work with your esteemed organization.

Out of interest and curiosity to learn I worked as an Accounts Assistant in a renowned textile in Kerala for non-monetary benefits.

OBJECTIVES

- To be a successful individual in an organization which provides me opportunities to realize my potential to the fullest and helps in meeting mission and vision of the organization.
- To achieve greater heights in life.
- To enhance my skill set and polish my strengths in the best possible way.

EDUCATION

- Diploma in Computer Application (DCA)
- Higher Secondary Education (Commerce)
- Secondary School Leaving Certificate

CERTIFICATIONS

- Advanced Diploma in Software Engineering (ADSE)
- Diploma in Computer Application (DCA)

DECLARATION

All the information provided above are true to the best of my knowledge

PART-TIME WORK EXPERIENCE

Organization- Lamya Textiles Designation- Accounts Assistant Duration- 6 months

Organization- MALABAR GOLD AND DIAMONDS Designation- CASH & SALES Duration- PRESENT WORKING

CORE COMPETANCIES

- Intermediate level knowledge of **Microsoft office package tools** i.e. Excel, Word, PowerPoint etc.
- Experienced in using Tally ERP 9.
- Basic understanding of HTML, Peachtree, C, C++, MySQL.
- Have basic knowledge about Adobe Photoshop and other editing tools

HOBBIES AND INTERESTS

Football, Cricket, Traveling, Communicating

ADDITIONAL SKILLS

- A good communicator.
- A good team player.
- A good listener.