

# Nair Sneha Narayanankutty

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## EDUCATION

**MGM Institute of Health Sciences  
(Deemed University, NAAC A++ Accredited)**

**Navi Mumbai, Maharashtra  
2020 – 2022**

- Masters in Hospital Administration
- Thesis: Impact of Surgical Safety checklist on Mortality and ICU stay in a Tertiary care Teaching/University hospital in India
- Project – 1. A retrospective study of Inpatient falls in a Tertiary care hospital in Maharashtra  
2. A study of the Emergency department in a 100 bedded Corporate hospital of Urban area

**SIES College of Arts, Science and Commerce  
(Mumbai University, NAAC A Accredited)**

**Mumbai, Maharashtra  
2017 - 2020**

- Bachelors in Chemistry, Zoology and Botany
- Third year: Major in Botany

## CERTIFICATION COURSES

- Course on Healthcare Leadership **Duke Corporation Education  
Duke University, USA, 2022**
- Certificate course on Surgical Site Infection **World Health Organization, 2022**
- Certificate course on Leadership and programme management in Infection Prevention and Control **World Health Organization, 2022**
- Certificate course on Health emergency and disaster risk management for resilient cities **World Health Organization, 2022**
- Certificate course on Standard precautions: The role of personal protective equipment **World Health Organization, 2022**
- Certificate course on Long term facilities in the context of COVID-19 **World Health Organization, 2021**
- Certificate course on Prevention, Identification and Management of Infections in health workers in the context of COVID-19 **World Health Organization, 2021**
- Certificate course on Foundations of Public Health Practice: The Public Health Approach **Imperial College London, 2020  
(Coursera)**

## INTERNSHIP AND HOSPITAL POSTING EXPERIENCE

**MGM Medical College and Hospital  
(850 bedded, NABH Accredited hospital)**

**Kamothe, Navi Mumbai  
November 2020 - Present**

- Completed internship at MGM Medical College and Hospital to gain experience in management of hospital operations, including infection control, patient safety, patient care and audits.
- Gained knowledge of proper functioning of Administration department, Pharmacy, Quality cell, Medical records department, Human Resource department, Mahatma Jyotirao Phule Jan Arogya Yojana department – scheme for below poverty line patients, Outpatient department and Inpatient department during the posting period.
- Involved in NABH Accreditation work in the hospital.
- Ensured proper functioning of the hospital services by taking facility rounds.
- Developed administrative skills by training for 6 months in Skills Lab which is lab where Basic Life Support and Advanced Trauma Life Support training is conducted.
- Demonstrated ability to work effectively under pressure by providing counselling for covid positive patient's families and relatives in the Covid ward, as well as informing them about the patient's health status.

- Increased the hospital's reputation and visibility in the community by educating workers in a village on awareness of Breast Cancer on the occasion of International Women's day 2021.

**MGM Hospital and Research Center**  
**(48 bedded, NABH Accredited and ISO 9001:2015 certified Hospital)**

**CBD Belapur, Navi Mumbai**  
**July 2021 – September 2021**

- Ensured compliance of various information through file audit in the Medical Records department.
- Reviewed Inpatient and Outpatient feedback and developed various curative and preventive measures.
- Reduced hand hygiene non-compliance rate through audits and development of corrective and preventive measures.
- Increased compliance rate of Biomedical waste management through audit and assessed the knowledge of health professionals.
- Updated SOPs as per NABH guidelines.
- Ensured proper functioning of the hospital services by taking facility rounds.
- Developed administrative skills by ensuring proper functioning of hospital services and operations.

### TEACHING

- Home tutor for students from Jr. Kg to 8<sup>th</sup> Standard 2019 – Present
- Conducted a lecture on Bioethics for undergraduate students in MGM School of Biomedical Sciences 2022
- Worked as a teacher and supervisor in Kaushal sir's Tutorials for classes 5<sup>th</sup> – 10<sup>th</sup> Standard 2018-2019

### LEADERSHIP & ACTIVITIES

- Editor of Gulmohar Newsletter under Botany Department 2019-2020
- Core of Stage of Sound Management under Logistics in the Intercollegiate fest 2019-2020
- Chairperson of Kalpavriksha – Intra collegiate fest, Botany Department 2019-2020
- Layout Designer of Newsletter under Zoology Department 2018-2019
- Volunteer for Intercollegiate fest

**Leadership under Rotaract Club of SIES College, Sion (W) [Non-profit Organizaton] 2017-2018**

- Been a volunteer for Rotaract club
- Awarded as a General Body member Specialist
- Organizing Committee member of Students Professional Development Conference
- Organizing Committee member of Rotaract Masterchef
- Organizing Committee member of Khel Utsav – a platform for encouraging sports for students
- Organizing Committee member of Akansha 2.0 – Literary, Performing and Fine Arts Fiesta
- Organizing Committee member of Talent Dikhlaja – organised for specially abled students
- RSVP for many events under Rotaract Club of SIES College

### **Win and Participation**

- Finalist of **Ideathon 2021** organized by A.G Patil Institute of Technology 2021  
 (Idea was based on an app to find Hospital beds)

### SCHOLARSHIP

- Recipient of Dignity Health Global Education fully funded scholarship 2022  
 To pursue a certificate course on Healthcare Leadership from Duke Corporation Education, USA

### SKILLS & INTERESTS

**Language:** English, Hindi, Marathi and Malayalam

**Soft skills:** Patience, Communication, Decision making, Leadership, Critical thinking, Time management

**Computer skills:** MS Word, MS Presentation, MS Excel, SPSS software (Beginner Level)